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Minutes of Meeting - State Urban Livelihoods Mission, Bihar

Date of Meeting : 22nd July, 2019 from 02:30 P.M. to 04:30 P.M.
Venue : Chamber of the Principal Secretary, UD&HD (GoB).

The meeting was held under the Chairmanship of Principal Secretary, UD&HD to review the progress and other related issues under DAY-NULM, Bihar. Special Secretary, Team members of PMC-NULM & representative of BSDM participated in the meeting.

The issues and decisions taken in the meeting are as follows:

	Component / Topic	Discussions held	Decision taken
1.	HR & CBT		
1.1	Recruitment Process and Capacity Building	<ul style="list-style-type: none"> The MoU with AILSG for integrated capacity building has been duly signed and a combined meeting with AILGS, RCEUS and IIPA was conducted under the Chairmanship of the Director - BUDA to finalize training modules. Discussions were also held on assigning target groups to each agency as per their area of expertise. Till date, department has empaneled three agencies under CBUD. These agencies have expertise in public administration, central schemes and other areas. 	<ul style="list-style-type: none"> A roster indicating category of trainees and location of training to be prepared within a week and shared with the agencies. It was decided that more training entities be incorporated for capacity building in engineering, accounts and finance.
2.	Support for Urban Street Vendors (SUSV)		
2.1	Finalization of RFP for Selection of Resource Organizations (ROs)	<ul style="list-style-type: none"> Issues with regard to the selection of resource organization to plan and implement (as model) city vending in 11 Nagar Nigams were discussed. PMC team presented the current status of the evaluation process which was being done by Committee. It was observed that there were some delays in completing the evaluation process. PMC informed that only two eligible bids had been received for two of the Nigams. As a result, the fresh RFP will have to be floated for selection of agencies for other 9 Nagar Nigams. 	<ul style="list-style-type: none"> PMC was directed to follow up with committee members expediting the evaluation process of technical bids. PMC was directed to republish the RFP as soon as the evaluation committee gives its recommendations.
2.2	Survey of Vendors in New Towns.	<ul style="list-style-type: none"> PMC team displayed the mobile based application developed by its 	<ul style="list-style-type: none"> It was decided that PMC would finalize the

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		<p>MIS team for survey of Street Vendors. Certain changes in the format for demographic indicators to be captured such as social and economic category and drop-down list for type of vendors were suggested.</p>	<p>application within 15 days and develop a training cum operational manual for the CRPs who would be conducting the survey.</p>
2.3	<p>Progress of Printing & Distribution of ID Cards.</p>	<ul style="list-style-type: none"> The progress in distribution of was not picking up the momentum. One of the reasons for slow progress was cited to be delay in printing of cards. Several ULBs reported that the printers were not ready to prints the cards at the rates approved by the department as the number of cards to be printed were less in numbers. As the cost of printing of cards depends on numbers, the rates for smaller number were higher. 	<ul style="list-style-type: none"> PMC was directed to monitor distribution of identity cards to such vendors whose adhaar data was available with urban local bodies. Rates should be re-examined in the context of current requirements of the ULBs and market survey accordingly the rates should be revised.
2.4	<p>Sanction and allotment of fund to ULBs for development of vending zones.</p>	<ul style="list-style-type: none"> Status of proposals received from various ULBs was discussed in detail. There were unnecessary delays in appraisal, sanctioning and starting construction works. Proposals were kept pending for long time due to non-submission of NoC, land details or delays in the submission of revised proposals. 	<ul style="list-style-type: none"> It was decided that PMC would follow up with the concerned officials and agencies to expedite approvals and completion of construction works.
2.5	<p>Town Vending Committee & Grievance Redressal Committee</p>	<ul style="list-style-type: none"> The status of corrections necessitated due to disparity in the English and Hindi versions of the Schemes and Rules was presented and discussed in detail. In order to remove the disparity, changes had been incorporated. The changes made were reflected in a separate format for the ready reference. The approval of the department on final draft was awaited. The notification on the GRC has been put on hold as the changes made in the Schemes and Rules were not approved. 	<ul style="list-style-type: none"> PMC was directed to expedite the approvals so that the GRC could be notified and made functional.

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3. Employment through Skill Training & Placement (EST&P)	3.1 Query was raised on BSDM for technical assistance and solution.	<ul style="list-style-type: none"> • BSDM was requested to provide an advanced version of the dashboard to UD&HD. However, it has not been provided yet. • PMC to directed to follow-up with the BSDM.
3.2 Regarding assessment and certification of SSC Courses	<ul style="list-style-type: none"> • It was observed that there were inordinate delays in conducting assessments and certification due to issues with IDMS Portals and assessing bodies. 	<ul style="list-style-type: none"> • PMC was instructed to inform MoHUA in writing and request it for early resolution.
3.3 Requirement of enough number of SDCs from BSDM	<ul style="list-style-type: none"> • BSDM has allotted 22 new SDCs to concerned ULBs. However, the respective ULBs were yet to enter into an MoU with new SDC. 	<ul style="list-style-type: none"> • PMC was instructed to complete the MoU process in 10 days.
3.4 Regarding Requisition of Prior Learning (RPL) Course	<ul style="list-style-type: none"> • PMC informed that desired documents and survey reports from RPL partners had been received. • The approval of MoHUA on the courses proposed by the RPL partners was necessary to ensure that these courses were in sync with the NULM approved courses. 	<ul style="list-style-type: none"> • PMC was directed expedite the process of signing MoUs seek approval from MoHUA on courses being undertaken under RPL.
3.5 BSDM Portal Fee and Assessment Agency payments.	<ul style="list-style-type: none"> • Invoices against the assessment fee raised by the sector skill council through BSDM were pending due incomplete submission of required documents. 	<ul style="list-style-type: none"> • PMC was directed to coordinate with BSDM representative to ensure that the required documents are submitted at the earliest.
3.6 Job Placement, Performance of SDCs and Courses	<ul style="list-style-type: none"> • It has been reported by the SDCs that the number of placements were now increasing, though very slowly. 	<ul style="list-style-type: none"> • SDCs be instructed to update it on NULM portal at the earliest.
3.7 Establishment of Call Centre	<ul style="list-style-type: none"> • PMC informed that due to construction works in Indira Bhawan, it was not possible to place telephone wires from MIS cell to NULM side. 	<ul style="list-style-type: none"> • Efforts to be made to establish the call centres ASAP.
4. Shelter for Urban Homeless (SUH)	4.1 Mapping of Shelters in 12 Nagar Nigams	<ul style="list-style-type: none"> • In order to assess the concentration of the homeless population and location of the shelters constructed for homeless, PMC was directed to • PMC was directed to complete the mapping, especially for the Nagar Nigams, within a week

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		put the information on physical as well as GIS maps.	with the support of TCPO and GIS experts.
4.2	Survey of homeless	<ul style="list-style-type: none"> • Earlier Social Welfare Department had agreed to share its mobile based application which it had developed for survey of beggars with the UD&HD and support in enumeration of the homeless. However, later it informed that the UD&HD would have to bear the cost of modifications in the application and maintenance of database. • PMC proposed that as in case of SUSV, it can develop the mobile based app in house. 	<ul style="list-style-type: none"> • PMC was directed to Develop the application within reasonable time.
4.3	Development of Rental Policy and hiring of building on rent for SUH	<ul style="list-style-type: none"> • The PMC informed about the decision taken in SUH Monitoring Committee Meeting in relation to development of rental policy be framed at the earliest. It should be based on minimum and maximum area (in sqft); annual rent value in the urban area; tenure of agreement and other terms of importance such as concentration of homeless; type of building (independent / partial space). 	<ul style="list-style-type: none"> • PMC was instructed to prepare a model EoI for hiring buildings and share the same with the ULBs so that, in case required, they could be publish it.
4.4	Project Sanctioning Committee/ Invitation of proposals from ULBs for new SUH	<ul style="list-style-type: none"> • PMC informed that the approval on new proposals were pending. Proposals for the construction of new SUH have been received from 06 ULBs i.e. Motihari, Saharsa, Munger, Jagdishpur, Manihari and Mirganj. Proposal for the 15 new shelters to be constructed in Patna had not been received from the Patna Nagar Nigam. • As per the communication received from MoHUA, the representation of HUDCo in the Project Sanctioning Committee has been replaced by the nominated officials from the Ministry. 	<ul style="list-style-type: none"> • PMC was directed to coordinate with architects in TCPO and get new designs for the SUH. • PMC to write to the Patna Nagar Nigam to seek approval of the PSC on 15 new shelters being constructed. • Letter be sent to BREDA for installation of solar panels in operational SUH. Work order and payment for same would be done at the state

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		<ul style="list-style-type: none"> The design of the approved shelters was reviewed. The design did not have certain provisions such as separate office space, cooking slabs and washbasins, etc. 	<ul style="list-style-type: none"> level. All SUH to be have rain water harvesting structure.
4.5	Review of Status of SUH's.	<ul style="list-style-type: none"> PMC informed that a video conference chaired by Director - BUDA was organized with Chhapra, Darbhanga, Amarpur, Sultanganj, Naugachiya, Katihar, Madhubani ULBs. Participants ULBs provided deadlines for making new SUH operational. In order to stop any untoward incident at the SUH, the provision of IP based CCTV cameras was discussed. IP based cameras have advantage of web-based monitoring which could be done from of the Municipal Commissioner / E O and local police stations. It was found to be effective in prevention of crime and anti-social activities in the SUH. 	<ul style="list-style-type: none"> PMC was directed to take tentative dates from Hon'ble Minister, UDHD in the 1st week of September 2019 for inauguration of new shelters. PMC was directed to get estimate & designs prepared by Engineering Cell for rain water harvesting; kitchen (washbasin, slabs and racks); grills to be installed for separating the floor allocated to female inmates. Web-based CCTV system to be installed by the ULBs as per specifications and rates share by the department.
4.6	ALO Payment	<ul style="list-style-type: none"> PMC informed about the payment status of ALOs in ULBs. 	<ul style="list-style-type: none"> Payments to ALO to be regularized.
4.7	Provision of Female Caretaker and Separate floor arrangement at SUH	<ul style="list-style-type: none"> In order to separate the first floor from the ground floor, an iron channel 	<ul style="list-style-type: none"> It was directed that a letter be sent after the estimate has been approved from the department for separating the first floor of shelter by iron grills for safety and security of female inmates residing at these shelters.
4.8	Grievance Redressal Committee	<ul style="list-style-type: none"> As per Guidelines of NULM and order of the Hon'ble Supreme Court, each state has to establish GRC mechanism for addressing the issues 	<ul style="list-style-type: none"> PMC was instructed to expedite the process of establishing GRC.

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		related to SUH. PMC informed that the mechanism for Grievance Redressal has been developed and had been shared with the department for approval.	
5.	Social Mobilization & Institutional Development (SM&ID)		
5.1	Capacity Building of CRPs, SHG's, ALO's & CLF.	<ul style="list-style-type: none"> The issue of capacity building of CRPs, ALOs, CLFs and SHGs was discussed. In the absence of a resource organization, the capacity building activities for these groups have been interrupted. It was suggested that till the engagement of ROs, City Mission Managers should continue to hold training and capacity building exercise for these groups. 	<ul style="list-style-type: none"> letter be sent to ULBs with training module to be followed for conduction of training.
5.2	Finalization of RFP for Printing Agency related to SHG/ALO Book	<ul style="list-style-type: none"> Earlier, the registers pertaining to accounting and meetings of SHGs and ALOs were printed centrally by agency selected through open bidding. Later, the decision was taken to decentralize the printing job to the ULB level. However, ULBs reported that due to small size of orders, printing of registers at the same rate these were printed earlier was not possible. ULBs had requested revision of the rates. 	<ul style="list-style-type: none"> PMC was directed that the quotations should be taken and the maximum rate for printing each register may be revised.
6.	Self-Employment Program (SEP)		
6.1	PAISA Portal & Interest Subvention	<ul style="list-style-type: none"> The status of uploading data on PAISA portal was presented and discussed. There were still unclaimed data that needed to be disposed at the earliest. 	<ul style="list-style-type: none"> PMC was directed to ensure timely upload of unclaimed data and disposal of interest subvention cases.
6.2	Financial Literacy Camps	<ul style="list-style-type: none"> PMC informed that file for approval on organizing camps through Learning Links Foundation had been moved for due approval of department. 	<ul style="list-style-type: none"> Signing of MoU to be expedited.

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7.	Others		
7.1	IEC Activities (NULM)	<ul style="list-style-type: none"> • The annual action plan prepared for the implementation of IEC activities was shared and discussed. • PMC informed that IEC Zonal Heads are coordinating with ULBs for progress in IEC activities. • It was observed that ULBs needed handholding support for organizing effective IEC activities. Therefore, the support of the IEC team should be extended to the ULBs. 	<ul style="list-style-type: none"> • PMC was directed to take approval on plan of action for IEC activities of all the components under NULM scheme. It was also directed that requisite of funds be sought from ULBs. • PMC was directed to take approval on draft booklet on SHGs stating their economic activities and their growth. • It was directed that an office order be issued for the IEC team to post them in their zonal headquarters for at least three days and visits be scheduled to ULBs in their respective zones.
7.2	Field Visits	<ul style="list-style-type: none"> • Field visits by the SMMs and other experts would help in mobilizing the desired support from the respective ULBs. It would also help in purposeful monitoring of the program activities. 	<ul style="list-style-type: none"> • Field visits should be continued and specific issues if required be addressed to department for further action.
7.3	File Movement	<ul style="list-style-type: none"> • It was observed that timeous set out for file movement was not being followed. In several cases the files were stuck to one desk. As a result, decision on certain important issues were kept pending. 	<ul style="list-style-type: none"> • PMC was directed to maintain a log for the movement of files.

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6/8/2019

(Chaitanya Prasad)

Principal Secretary,
Urban Development & Housing Department

No. 04/NULM-83/16/..... 2188

Date..... 08/08/19

Copy to:

1. Team Leader, DAY NULM for information.