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**Minutes of Meeting–State Urban Livelihoods Mission, Bihar**

**Date of Meeting** : 25<sup>th</sup>February, 2019 from 11:30P.M. to 01:30 P.M.

**Venue** : PS Chamber, UD&HD – Patna.

The meeting was held under the Chairmanship of Principal Secretary, UD&HD to review the progress and related issues under DAY–NULM, Bihar. Special Secretary, Team members of PMC–NULM & representatives of BSDM participated in the meeting.

The issues and decisions taken in the meeting are as follows:

Issues		Decision
<b>1.</b>	<b>HR&amp;CBT</b>	
1.1	Recruitment Process and Capacity Building	<ul style="list-style-type: none"> <li>PMC was asked to review performance of CMMs on a quarterly basis and the non-performers be terminated.</li> </ul>
<b>2.</b>	<b>Support for Urban Street Vendors (SUSV)</b>	
2.1	Finalization of RFP for Selection of Resource Organizations (ROs) and Internship Policy under SUSV.	<ul style="list-style-type: none"> <li>The PMC was directed to follow up the file movement of internship policy for approval from Honourable Minister and publish advertisement at the earliest.</li> <li>PMC was directed to coordinate and finalize the RFP for the development of City Vending Plan in 11 Municipal Corporations and after due approval RFP be published.</li> </ul>
2.2	Survey of Vendors in New Towns.	<ul style="list-style-type: none"> <li>The PMC was directed to send two representatives from MIS team to MRSAC for customization and development of mobile based application.</li> </ul>
2.3	Progress of Printing & Distribution of ID Cards at ULB Level for surveyed street vendors.	<ul style="list-style-type: none"> <li>The PMC was directed to follow up the progress for distribution of ID cards and a letter should be sent to ULBs for delay.</li> </ul>
2.4	Sanction and allotment of fund to ULBs for development of vending zones & proposal status.	<ul style="list-style-type: none"> <li>The PMC was directed to follow up with BUIDCO for the proposals pending at their level from Darbhanga &amp; Madhubani. It was also instructed that required documents missing in proposals from Sitamadhi be incorporated at the earliest.</li> <li>The PMC was directed to coordinate ULBs at the earliest and process the file for three new proposals pending for vending zones received from Bhagalpur and Nawgachiya ULBs.</li> <li>The PMC was directed to coordinate with Motipur ULB for compliance of the queries raised by the department in their vending zone proposal.</li> </ul>
2.5	Town Vending Committee & Grievance Redressal Committee	<ul style="list-style-type: none"> <li>The PMC was directed that the Town Vending Committee is to be formed as per the Street Vendors Act through election process and all ULBs be informed with the process to be adhered.</li> <li>PMC was directed to send a letter for formation of Grievance Redressal Committee in all urban local</li> </ul>

		<p>bodies along with the prescribed guideline as per Street Vendors Act.</p> <ul style="list-style-type: none"> <li>• PMC was instructed to discuss and put up the file for modifications required in the Street Vendors Act.</li> </ul>
2.6	Training of Street Vendors	<ul style="list-style-type: none"> <li>• PMC was directed to send a letter to BSDM for training of Street Vendors so that it could improve health and hygiene aspect.</li> </ul>
<b>3.</b>	<b>Employment through Skill Training &amp; Placement (EST&amp;P)</b>	
3.1	Query was raised on BSDM for technical assistance and solution.	<ul style="list-style-type: none"> <li>• BSDM was asked to provide department with desired dashboard on the portal.</li> </ul>
3.2	Regarding Assessment and Certification of Sector Skill Council Batches.	<ul style="list-style-type: none"> <li>• PMC was instructed to monitor the assessment and certification of beneficiaries through SSC and BSDM.</li> </ul>
3.3	Regarding Requirement of SDCs from BSDM for target attainment of department.	<ul style="list-style-type: none"> <li>• BSDM was asked for the status of allocation of new Skill Development Centres to department. The BSDM representative conveyed that they would provide the list as soon as possible.</li> </ul>
3.4	Regarding Requisition of Prior Learning (RPL) Course	<ul style="list-style-type: none"> <li>• PMC informed that a list of 16 RPL partners has been received by department for further processing. The PMC was directed to coordinate with RPL partners for a meeting.</li> <li>• PMC informed that a letter to BSDM has been sent for further processing of tri-partite agreement of State SULM, NAREDCO and MoHUA to come in the capacity of Nodal SULM to facilitate trainings in State. The representative informed that the letter pertaining to BSDM consent would be sent soon. PMC was directed to follow up with BSDM.</li> <li>• PMC was directed to coordinate BSDM for course content and curriculum developed and that the same be moved in file for due approval.</li> </ul>
3.5	SDC Invoice Payments	<ul style="list-style-type: none"> <li>• The PMC was directed to keep a track on status of payment to SDCs by ULBs and that it should be monitored on a regular basis.</li> </ul>
3.6	BSDM Portal Fee and Assessment Agency payments.	<ul style="list-style-type: none"> <li>• PMC informed that the assessment fee is to be paid by department but due to unavailability of complete documents it has not been processed.</li> <li>• The undersigned asked BSDM representatives to provide necessary documents to process the file related to invoices at the earliest.</li> </ul>
3.7	Establishment of Call Centre	<ul style="list-style-type: none"> <li>• The undersigned directed PMC to follow up the file movement.</li> </ul>
3.8	Regarding MES Course/NCVT	<ul style="list-style-type: none"> <li>• PMC informed that list has been received from MoHUA for assessment and the same has been shared to all STPs and ULB after segregating the data.</li> </ul>

<b>4.</b>	<b>Shelter for Urban Homeless (SUH)</b>	
4.1	Analysis of Homeless surveyed data and SUH Monitoring Committee Review.	<ul style="list-style-type: none"> <li>• PMC was directed to monitor the issues pertaining to Shelters for urban homeless on a regular basis. It was also conveyed that regular field visits be made for monitoring purpose.</li> <li>• The PMC was directed to ensure compliance of SUH Monitoring Committee Review. PMC was also directed that the maps received from Municipal Corporations should be incorporated in SUH presentation.</li> </ul>
4.2	Invitation of proposal from ULB for new SUH and Review of Status of SUH's.	<ul style="list-style-type: none"> <li>• PMC was directed to coordinate with ULBs for operationalization of Shelters at the earliest.</li> </ul>
<b>5.</b>	<b>Social Mobilization &amp; Institutional Development (SM&amp;ID)</b>	
5.1	Capacity Building of CRPs, SHG's, ALO's & CLF.	<ul style="list-style-type: none"> <li>• PMC was directed to coordinate with RCEUS for facilitating capacity building programme of CRPs, SHGs, ALOs and CLFs.</li> </ul>
5.2	Delay in Distribution of Revolving Fund	<ul style="list-style-type: none"> <li>• The PMC was directed to ensure that the distribution is done at the earliest.</li> </ul>
5.3	Finalization of RFP for Printing Agency related to SHG/ALO Book	<ul style="list-style-type: none"> <li>• The PMC was directed to follow-up the department for approval and that the RFP be published.</li> </ul>
<b>6.</b>	<b>Self-Employment Program (SEP)</b>	
6.1	Progress of Self Employment Program	<ul style="list-style-type: none"> <li>• PMC was directed to coordinate MoHUA for organizing a workshop for Bankers and other stake holders on the process to be adhered for interest subvention on PAiSA Portal.</li> <li>• The PMC was directed to ensure timely disposal of interest subvention through ULBs.</li> </ul>
<b>7.</b>	<b>Other</b>	
7.1	Information, Education & Communication (IEC)	<ul style="list-style-type: none"> <li>• PMC was directed to ensure IEC activity in Solid Waste Management.</li> <li>• PMC was directed to ensure through its IEC team that Poshan Pakhwada to be celebrated in the month of March, 2019 be coordinated as per directions from MoHUA and activities be regularly uploaded on portal.</li> </ul>

*Handwritten signature and date: 11/3/2019*

**(Chaitanya Prasad)**  
Principal Secretary,

Urban Development & Housing Department

*Handwritten mark: ✓✓*

Date..... *13/3/19*

No. 04/NULM-83/16/..... *774*

Copy to:

1. Team Leader, DAY NULM for information.