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Minutes of Meeting – State Urban Livelihoods Mission, Bihar

Date of Meeting : 27th May, 2019 from 11:00 A.M. to 12:30 P.M.

Venue : Chamber of the Principal Secretary, UD&HD (GoB).

The meeting was held under the Chairmanship of Principal Secretary, UD&HD to review the progress and other related issues under DAY-NULM, Bihar. Additional Secretary, Team members of PMC-NULM & representative of BSDM participated in the meeting.

The issues and decisions taken in the meeting are as follows:

Issues		Decision
1.	HR & CBT	
1.1	Recruitment Process and Capacity Building	<ul style="list-style-type: none"> PMC informed that due to model of conduct several activities were not carried out by ULBs. Hence, it was requested that the performance review for CMMs be conducted in July; it was also informed that the due process would be completed by 15th July, 2019. PMC was directed to ensure that actions are taken against non-performers after assessing their performance. PMC informed that the file for approval on MoU with AIILSG for integrated capacity building has been sent to Honourable Minister, UD&HD. It was directed that the file movement be coordinated for further process.
2.	Support for Urban Street Vendors (SUSV)	
2.1	Finalization of RFP for Selection of Resource Organizations (ROs)	<ul style="list-style-type: none"> PMC informed that technical bid for selection of resource organization for development of city vending plans in 11 Municipal corporations (excluding Patna Municipal Corporation) has been opened; the evaluation process is being undertaken. PMC was directed to complete the process at the earliest and take approval on date of financial bid opening. It was also directed that the process be completed in next 10 days.
2.2	Survey of Vendors in New Towns.	<ul style="list-style-type: none"> PMC informed that survey of Street Vendors for the time being is being conducted through urban local bodies along with adhaar seeding. It was also informed that the verification process of identified Street Vendors through agency is also being undertaken. Adhaar numbers as directed are being seeded to the profiles of street vendors. It was directed to closely monitor the progress of survey in new NULM towns.

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		<ul style="list-style-type: none"> PMC informed that as directed two representatives from MIS team is being sent to MRSAC on 29th May, 2019 for know-how and customization of mobile based application. PMC informed that as directed a work plan has been developed for engagement of CRPs in Survey. PMC was directed to process the file with work plan for due approval and the same be shared with ULBs.
2.3	Progress of Printing & Distribution of ID Cards at ULB Level for surveyed street vendors.	<ul style="list-style-type: none"> PMC informed that the Municipal Commissioners and Executive Officers of 58 ULBs were followed up on the progress of printing of identity cards. It was also informed that the current status of progress is 06 ULBs have printed the cards; 16 ULBs have ordered for printing of cards; 18 ULBs are verifying the vendors and getting it approved through TVC; remaining 18 ULBs have ensured that the printing of identity cards would be completed by 15th June, 2019. The PMC was directed to monitor that all the printed identity cards were distributed. It was also directed; that a detailed report should be presented in the next review meeting.
2.4	Sanction and allotment of fund to ULBs for development of vending zones & proposal status.	<ul style="list-style-type: none"> PMC informed that the technical sanctions have been granted on proposals sent by Madhubani and Darbhanga ULBs. It was also informed that administrative sanction stands pending due to model code of conduct. PMC was directed that the files of vending zones pending for administrative sanction be moved for due approval and funds be transferred at the earliest. PMC was directed that proposals received from Sitamadhi, Bhagalpur, Navgachiya, Chapra & Motipur ULBs be moved for technical and administrative sanctions along with the necessary documents. PMC informed about the status of development of vending zones for the progress of work. A detailed report was submitted to which it was directed that the ULBs where work has not been initiated be sent a reminder with a timeline.
2.5	Town Vending Committee & Grievance Redressal Committee	<ul style="list-style-type: none"> PMC informed that the file has been moved with a comparative report on Street Vendors Act PMC was directed to ensure movement of file for expediting changes at the earliest.

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3.	Employment through Skill Training & Placement (EST&P)	
3.1	Query was raised on BSDM for technical assistance and solution.	<ul style="list-style-type: none"> PMC informed that BSDM has ensured provision of advanced dashboard as desired by department and that the provisions being made were also primarily discussed. It was also informed that BSDM would be soon sharing the features of dashboard with the department for suggestions. It was directed that the follow up be made with BSDM for the same. It was also directed that the PMC should monitor the progress of component through alternative methods.
3.2	Regarding assessment and certification	<ul style="list-style-type: none"> PMC informed about the status as on date. It was directed that PMC should regularly monitor the assessment and certification process by the agencies.
3.3	Regarding requirement of SDCs from BSDM for achieving targets	<ul style="list-style-type: none"> PMC was directed that a DO letter be sent to Principal Secretary, Labour Department for expediting the allocation of SDCs through BSDM for achievement of targets.
3.4	Regarding Requisition of Prior Learning (RPL) Course	<ul style="list-style-type: none"> PMC informed that as directed; a meeting under the chairmanship of Special Secretary cum Director with RPL Partners was held on 16th May, 2019. It was also informed that the RPL agencies were asked to share their reports by 28th May, 2019. PMC was directed to follow up with the RPL partners allocated through BSDM to the department and that the MoU be expedited for attainment of targets.
3.5	SDC Invoice Payments	<ul style="list-style-type: none"> The PMC was directed to closely monitor the payment to SDCs by ULBs and ensure that timely payments are made. It was also directed that a report on payments be presented in the next review meeting along with the current month status.
3.6	BSDM Portal Fee and Assessment Agency payments.	<ul style="list-style-type: none"> PMC informed that no further documents have been provided till date by BSDM for previous pending invoices. It was also informed that fresh invoices have been received from BSDM but the certificates have not been provided. The undersigned asked BSDM representative to provide necessary documents for processing payments at the earliest.
3.7	Job Placement, Performance of SDCs and Courses	<ul style="list-style-type: none"> PMC submitted details of beneficiaries, trade, certification date and placements after follow up with the SDCs. It was informed that at present 1101 beneficiaries trained under SSC courses have been reported to be placed through 38 SDCs and reports

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		<p>from other SDCs are also being taken.</p> <ul style="list-style-type: none"> PMC was directed to gather all data for placement in SSC courses and that it should be updated on NULM portal. It was also directed that PMC should closely monitor the progress of SDCS where placement figures are low and that if no progress is shown towards placement in the next quarter then strict actions must be adhered to.
3.8	Establishment of Call Centre	<ul style="list-style-type: none"> PMC informed that the existing equipment of MIS Cell of UD&HD could be used for setting up the call centre of NULM. It was directed that the same toll free number be used and MIS cell be asked to route the calls of NULM to designated PMC staff.
3.9	Regarding MES Course/ NCVT	<ul style="list-style-type: none"> PMC was directed to closely monitor the assessments being conducted for beneficiaries trained through STPs. It was also directed that the PMC must verify data through ULBs before processing their payments.
4.	Shelter for Urban Homeless (SUH)	
4.1	Mapping of Shelters in 12 Nagar Nigams to be done.	<ul style="list-style-type: none"> PMC informed that maps from 09 Nagar Nigams duly marked with desired legends have been received. It was directed that maps from remaining 03 Nagar Nigams (Bhagalpur, Darbhanga & Chapra) be ensured before the next SUH monitoring committee meeting.
4.2	Invitation of proposal from ULB for new SUH and Review of Status of SUH's.	<ul style="list-style-type: none"> PMC informed that 08 SUHs are ready to be made operational. It was directed that if required the O&M funds be sent to ULBs for making shelters operational at the earliest. PMC was also directed that based on concentration of homeless found in ULBs, identification of land and proposal of construction of new SUH shall be made.
4.3	ALO Payment	<ul style="list-style-type: none"> PMC informed that payment status of ALOs in 18 ULBs is not updated. It was also informed that the ALOs have not submitted proof for utilization of funds allocated to them through ULBs. It was directed that the City Mission Managers should get the same prepared through ALOs; if incase required they should assist the ALOs for the same. PMC suggested that bifurcation of funds for O&M and salary of caretakers managing shall be implemented.

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		<ul style="list-style-type: none"> It was directed that payment to ALOs shall be made separately at ULB level. It was also directed that a letter be sent to MoHUA suggesting changes in guidelines for extension of duration greater than two years on support to ULBs for O&M funds.
4.4	Provision of Female Caretaker and Separate floor arrangement at SUH	<ul style="list-style-type: none"> It was directed that the first floor of shelter for urban homeless be separated by iron grills for safety and security of female inmates residing at these shelters. It directed that ULBs be directed to recruit a female security guard/home guard incase female caretakers are not available during night. It was also directed that the payments be made through contingency funds available at ULB.
5.	Social Mobilization & Institutional Development (SM&ID)	
5.1	Capacity Building of CRPs, SHG's, ALO's & CLF.	<ul style="list-style-type: none"> PMC informed that the file for MoU to be signed with RCEUS has been approved. PMC suggested that for training of SHGs the CMMs could be used to train the SHGs for basic activities to be undertaken; as it does not falls under purview of empanelled partners with MoHUA. It was directed that approval on file be taken from department for the above and that a roster be shared with the department for due approval.
5.2	Finalization of RFP for Printing Agency related to SHG/ALO Book	<ul style="list-style-type: none"> PMC informed that ULBs have asked for revision of sanctioned rates as they are not able to print the books. It was directed that a fresh quotation be taken from market and rates be revised.
5.3	Report on SHGs	<ul style="list-style-type: none"> PMC was directed to present a report of thrift & credit for SHGs in the next review meeting.
6.	Self-Employment Program (SEP)	
6.1	PAISA Portal & Interest Subvention	<ul style="list-style-type: none"> PMC informed that 2468 accounts have been facilitated with interest subsidy till date. It was also conveyed that the ULBs due to some technical issues have not been able to complete upload of unclaimed data on portal. PMC was directed to ensure timely upload of unclaimed data and disposal of interest subvention cases received as master data through ULBs. PMC was directed to send a reminder letter to MoHUA seeking directions on interest subsidy to be provided to beneficiaries has already been sent

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6.2	RSETI	<ul style="list-style-type: none"> PMC informed that National Director; RSETI has been followed up for lapsed MoU. It was also conveyed that State Director, RSETI was called for a meeting at PMC office in which it was conveyed that a detailed report on hand holding support would be provided to the department. It was directed that PMC should follow up with Director, RSETI for further process.
6.3	Financial Literacy Camps	<ul style="list-style-type: none"> PMC informed that for organizing financial literacy camps; banks have been informed and ULBs have initiated coordination with their concerning Lead District Mangers. It was also informed that Learning Links Foundation is also being coordinated for such camps as it would be conducted through CSR funds. The file for approval on the same was not granted due to model code of conduct during election. PMC was directed to move the file for further process.
7.	Others	
7.1	IEC Activities (NULM)	<ul style="list-style-type: none"> PMC was directed to prepare a plan of action for IEC activities of all the components under NULM scheme. It was also directed that IEC activities to assist homeless for SUHs be undertaken in all urban local bodies where shelters are available. It was directed that a booklet on SHGs be prepared stating their economic activities and their growth. PMC was directed that the IEC team should be posted in their zonal headquarters and an office order from department be issued for the same.
7.2	IEC Activities (SWM)	<ul style="list-style-type: none"> PMC informed that as directed to involve their IEC Team to prepare contents and plan activities on Solid Waste Management along with IEC Experts of other PMCs/PMUs of department; two workshops and four meetings has been organized. It was also informed that designs for hoardings, banners, pamphlets, Jingles to be played on radio and an oath for students has been prepared for due approval of department. PMC informed that as per directions a letter has been moved in file for use of SHG women in creating awareness on collection segregation and processing

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		<p>of solid waste.</p> <ul style="list-style-type: none"> PMC - IEC Team was directed to coordinate with SBM team for preparing a guideline to process waste and SHG collection mechanism.
7.3	Field Visits	<ul style="list-style-type: none"> The PMC was directed to prepare a roster of field visit for SMMs and IEC Team. It was also directed that the IEC experts would visit allocated ULBs from their location of posting in their zones.
7.4	Specific letters to Urban Local Bodies	<ul style="list-style-type: none"> PMC was directed that the State Mission Managers should send letters to urban local bodies in relation to progress pertaining to their respective component. PMC informed that the assigned Nodal Officers of districts for our department be requested to include reviewing the progress of NULM as an agenda during their visit. PMC was directed to process file with the letter directing the same.

30/5/2019

(Chaitanya Prasad)

Principal Secretary,

Urban Development & Housing Department

No. 04/NULM-83/16/.....1372

Date...31/5/19

Copy to:

1. Team Leader, DAY NULM for information.