

Handwritten: 4/26/17, 11:51 AM

Minutes of Meeting–State Urban Livelihoods Mission-Bihar

Date of Meeting : 26th April, 2017 from 09:30 AM to 11:30 AM
Venue : PS Chamber, UD&HD - Patna.

A Meeting was held on 26th April 2017 at 09:30 am under the Chairmanship of the Principal Secretary, UD&HD to review the progress and related issues under DAY-NULM, Bihar. Representatives of APMAS and NASVI along with the team members of PMC-NULM participated in the meeting.

The issues and decisions taken in the meeting are as follows:

Issues		Decision
1	Component : Support for Urban Street Vendors	
1.1	Issuance of Provisional ID card	<input type="checkbox"/> PMC informed that approx. 25000 street vendors had been verified by CMMs and process to get it approved by TVC was under process. PMC was instructed to start printing of I Cards for the verified vendors. The distribution of cards would be done in camp mode after the municipal elections are over.
1.2	Identification and mapping of vending zones	<input type="checkbox"/> PMC was instructed to prepare a draft format for developing matrix for the vending zones in each town. Subsequently software to be developed to identify and mark vendors under each vending zone. <input type="checkbox"/> It was decided that since it was not possible to accommodate or shift all vendors in newly created vending zones, the existing vending areas such as roads and market places in the town could be regulated as per Scheme notified under the Vendors Act 2014. PMC was instructed to prepare a guideline for implementing the Act so that some of the existing vending areas could be designated as vending zones. Such initiative could be started from Bhagalpur Municipal Corporation as pilot. <input type="checkbox"/> PMC was instructed to procure the GIS based city maps from TCPO for planning vending zones.
1.3	Brief Note on the salient features and implementation process of the SUSV Component	<input type="checkbox"/> PMC shared the brief guidelines developed for sharing with District Magistrates and ULBs. Certain changes in the guidelines were suggested which would be incorporated.
2	Component : Social Mobilization and Institution Development	
2.1	Involvement of SHGs and ALOs in SBM	<input type="checkbox"/> PMC informed that till now 444 SHGs from 21 ULBs were involved in facilitating construction of Individual Toilet. Through these SHGs, 6392 Applications had been submitted for individual toilet and 4577 Work-orders alongwith first instalment had been issued.

		<ul style="list-style-type: none"> <input type="checkbox"/> PMC was instructed to write to all the ULBs that role of SHGs was not limited to merely mobilization and submission of applications. SHGs were also responsible for supervision of <u>construction works</u> and ensuring that toilets were built and being used. Besides supervision, SHGs would also ensure that those households, which already had a toilet, were not considered under SBM. <input type="checkbox"/> ULBs to be instructed to ensure better coordination between SHGs, CMMU and Beneficiaries. CMMUs were to be directed to monitor the progress made by SHGs against the allotment made to them. <input type="checkbox"/> CMMUs to keep track of payments made to SHGs for mobilizing and promoting SBM and record it for reporting purpose.
2.2	Provision in MIS for capturing contribution of SHGs and ALOs under SBM	<ul style="list-style-type: none"> <input type="checkbox"/> PMC would incorporate provisions on SULM MIS to capture the contribution made by SHGs under SBM.
2.3	Recruitment of Community Organizers (CO)	<ul style="list-style-type: none"> <input type="checkbox"/> PMC informed that as directed, a meeting was held with CEO, Jeevika and its resource cell to seek the support for identification and recruitment of COs. Jeevika informed that required Nos. of COs could be deployed through Cluster Level Federations formed under of BRLP. <input type="checkbox"/> Since it was difficult for the COs from rural areas to cater to the needs of urban areas it was decided that the process of engagement of community organizers through City Level Federations formed under DAY-NULM after studying the similar process adopted in other states. PMC was directed to prepare a process manual in this regard within 15 days and present the same in the next review meeting. <input type="checkbox"/> PMC shared that only 5 bids were submitted against published RFP for engagement of Resource Organization for formation of SHGs/ ALOs. Out these 3 bids were submitted for one Cluster 1 and single bid each for rest of the clusters. Since only single bid met the eligibility criteria for Cluster 1 and only single bids were received for Cluster 2 and 3, it was decided that current bidding process would be cancelled and fresh tenders would be invited after relaxing the eligibility criteria.
3.	Components : EST&P	
3.1	Matrix on EST&P implementation process as per BSDM policy	<ul style="list-style-type: none"> <input type="checkbox"/> PMC shared that copy of draft MoU to be done by ULBs with training centers received informally though mail from the BSDM. PMC informed that the draft was being examined by it and necessary changes as per DAY-NULM requirement, if any

SoC

		<p>would be suggested.</p> <ul style="list-style-type: none"> <input type="checkbox"/> PMC informed that one day orientation on BSDM process was required for CMMs and representatives of the approved training centers on DAY-NULM guidelines and process to be adopted for NULM –MIS portal. PMC was allowed to organize the orientation programme with the technical support of BSDM.
3.2	Assessment of tasks performed by the STPs and issues with regard to placement of trained beneficiaries.	<ul style="list-style-type: none"> <input type="checkbox"/> PMC informed that joint meeting with STPs and assessment agencies was required to discuss various issues with regard to certification and placement with the STPs. <input type="checkbox"/> PMC was directed to organize a meeting of STPs at the earliest.
3.3	Closure of Tender floated for engagement of STPs for skill training and placement	<ul style="list-style-type: none"> <input type="checkbox"/> PMC shared that department had earlier floated RFP for engagement of STPs for skill training, in which a few agencies were found eligible for empanelment. However, due to notification of BSDM during the period, the process of empanelment was suspended. As it was mandatory for all the training providers to register their centers with BSDM, it was decided that the process of empanelment agencies initiated earlier be terminated and all applicants informed about the same. PMC was instructed to inform all the agencies regarding the decision and request them to get their centers registered under BSDM for further action.
3.4	Finalization of MoU	<ul style="list-style-type: none"> <input type="checkbox"/> PMC was instructed to finalize the draft MoU to be done between Training Centers and ULBs within a week. <input type="checkbox"/> In the meantime, ULBs should be informed regarding mobilization of beneficiaries through publicity and advertisement.
4.	Components : Shelter for Urban Homeless	
4.1	Survey of Homeless Persons	<ul style="list-style-type: none"> <input type="checkbox"/> PMC informed that a format for of homeless persons was developed and put-up for approval. <input type="checkbox"/> PMC was directed to translate the format in Hindi and prepare a guideline for conducting surveys. <input type="checkbox"/> It was decided that the survey work would be conducted with the help of ALOs for which they could be paid incentives as decided by the department.
4.2	MoU with Koshish Trust for O&M of a Shelter at Patna	<ul style="list-style-type: none"> <input type="checkbox"/> PMC informed that MoU between Koshis Charitable trust and Patna Municipal Corporation was still pending. A draft copy of MoU was shared by Koshish Charitable Trust with Patna Municipal Corporation. The same had been examined by Project Management Consultant-NULM. PMC informed that the draft MoU was different from the one which had been signed between ULBs and ALOs.

Done

		<input type="checkbox"/> It was decided that the content, scope of work, etc of the draft MoU should be modified as per the MoU signed between ULBs and ALOs.
4.3	Proposal for Additional Shelters	<input type="checkbox"/> PMC informed that a letter was issued to ULBs requesting them to send proposals for additional shelters but till now no proposal was received. It was suggested that regular follow-up done with ULBs. <input type="checkbox"/> Approval of required shelter through PAC should be done time to time.
4.4	Linkage of SULM portal with BSDM and NULM MIS Portals	<input type="checkbox"/> PMC informed that a preliminary discussion was held with BSDM MIS team. However, as the BSDM portal was still in development process, no progress was made. PMC was directed to initiate linking portal at the development stage only. <input type="checkbox"/> For NULM MIS linkage, PMC was directed to visit NULM Office and start working on it.
5	Others	
5.1	Field visit Report	<input type="checkbox"/> PMC informed that due to end of financial year, few visits were organized. However, the schedule, duly approved by the department, for the next quarter had already been shared with ULBs. PMC was directed to ensure submission of Field visit report before each fortnightly rearview meetings.
5.2	Engagement of IEC team members	<input type="checkbox"/> PMC informed that 5 experts were engaged as IEC Team and they were currently based at Patna due to their involvement in development of IEC materials. The IEC team would be deputed to the assigned zones after they were equipped with necessary tools such as computers. <input type="checkbox"/> PMC was instructed to mobilize them in their respective zones at the earliest.

9/5/2018

(Chaitanya Prasad)

Principal Secretary
Urban Development & Housing
Department

No. 04/NULM-83/16-1143 Date: 11/5/17

Copy to:

1. Project Manager, APMAS and NASVI

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