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Minutes of Meeting-State Urban Livelihoods Mission-Bihar

Date of Meeting : 24th December, 2018 from 12:30 P.M. to 03:00 P.M.

Venue : Conference Hall, UD&HD - Patna.

The meeting was held under the Chairmanship of the Additional Secretary, UD&HD to review the progress and related issues under DAY-NULM, Bihar. Team members of PMC-NULM & representatives of BSDM participated in the meeting.

The issues and decisions taken in the meeting are as follows:

Issues		Decision
1.	HR&CBT	
1.1	Timely Submission of CMM Review Report.	<ul style="list-style-type: none"> • PMC was asked to share information about the replacements, terminations and other changes in the human resources. • PMC informed that file related to non-allocation of Magistrate duty to CMMs was still not cleared and that the file was sent to General Administration Department, Bihar for consent. The undersigned directed PMC to follow up with respective section of department.
2.	Support for Urban Street Vendors (SUSV)	
2.1	Finalization of RFP for Selection of Resource Organizations (ROs) and Internship Policy under SUSV.	<ul style="list-style-type: none"> • PMC informed that Internship Policy for hiring of Interns has been prepared in coordination with Director, BUDA for engaging students from Architecture and Planning Schools & Engineering Colleges for city vending plans to be prepared of Nagar Parishads and Nagar Panchayats. The undersigned directed PMC to follow up the file movement. • PMC informed the undersigned that RFP for consultancy services at 11 Municipal Corporations is being developed as per instructions. The undersigned instructed PMC to take due approval from department on the same at the earliest.
2.2	Survey of Vendors in New Towns.	<ul style="list-style-type: none"> • The PMC informed the undersigned that for mobile based survey various States were discussed with where this application has been used. PMC also informed that the agency which has developed such application was coordinated and the same has been discussed with Director-BUDA. The undersigned directed PMC to take due approval of department on the modus of payment and the proposal being finalized

		for development of application.
2.3	Progress of Printing ID Cards and Distribution at ULB Level of ID's for surveyed street vendors.	<ul style="list-style-type: none"> • PMC informed that Letter with directions for printing of ID Cards has been sent to all ULB's. PMC informed that the ULB's have assured that distribution of ID Cards would be done by month end. The undersigned instructed PMC to keep follow up of the same. • The undersigned also instructed PMC to get the corrected data of surveyed vendors form ULB's.
2.4	Sanction and allotment of fund to ULBs for development of vending zones & proposal status.	<ul style="list-style-type: none"> • The undersigned instructed PMC to follow up with Technical Cell of department for the proposals pending at their level from Darbhanga, Bhagalpur, Gopalganj & Bihiya. • PMC informed that new proposals for vending zones have been received from Chapra, Madhubani & Sitamadhi ULBs but there certain documents were missing for which the ULBs have been coordinated. The undersigned instructed to coordinate ULBs at the earliest and process the file. • PMC informed that Motipur EO has conveyed that the non-availability of JE since last two months is the root cause of the delay; the PMC was directed to further coordinate with Motipur ULB for compliance of the queries raised by the department. • The undersigned also asked to follow up with Motihari ULB on developments to remove encroachment.
2.5	Town Vending Committee & Grievance Redressal Committee	<ul style="list-style-type: none"> • PMC informed that the Town Vending Committee which has been already formed is to be reconstituted through the process of Election. The undersigned instructed PMC to take approval of department for the same. • PMC informed that grievance redressal committee is to be formed. The undersigned instructed PMC to develop a mechanism for grievance redressal and take due approval of the department.
3.	Employment through Skill Training & Placement (EST&P)	
3.1	Query was raised on BSDM for technical assistance and solution.	<ul style="list-style-type: none"> • BSDM representative was asked to provide a personalised dashboard for department as suggested by PMC. The undersigned also asked BSDM to clear up tickets raised for technical issues related to payment and other issues.
3.2	Regarding Assessment	<ul style="list-style-type: none"> • PMC informed that certificates of total 141 batches

	and Certification of Sector Skill Council Batches.	have been received from NSDC/SSC out of 192 assessed batches in coordination with BSDM. PMC was instructed to regularly monitor the assessment and certification of beneficiaries.
3.3	Regarding Requirement of SDCs from BSDM for target attainment of department.	<ul style="list-style-type: none">• PMC informed that new SDCs have not been made available to department yet to which BSDM representative informed that soon the allocation of SDCs to department would be made. PMC was directed to follow-up with BSDM.• PMC informed that mix batch concept was discussed in BSDM Meeting held under the chairmanship of Development Commissioner and it would be very helpful for achievement of departmental targets. The BSDM representative informed that the concept is under process and there might be certain confusion on claiming of beneficiaries by various departments. The PMC suggested on the same that the BSDM may only consider beneficiaries from our department only when a list of beneficiaries has already been provided by ULBs. The undersigned instructed PMC to send a letter for provisions on the same.
3.4	Regarding Requisition of Prior Learning (RPL) Course	<ul style="list-style-type: none">• PMC informed that a list of RPL partners finalized have not been sent to department for further processing with MoHUA & NSDC. BSDM representative conveyed that the first phase of selection process was complete and list of RPL partners would be sent. The PMC was instructed to follow up with BSDM.• PMC informed that a letter to BSDM has been sent for further processing of tri-partite agreement of State SULM, NAREDCO and MoHUA to come in the capacity of Nodal SULM to facilitate trainings in State. BSDM representative conveyed that a letter would be provided and that a provision would be made on BSDM Portal for entry of beneficiaries who would come from other states.• BSDM representative conveyed that course content of Green Job Workers will be sent for approval from department. It was suggested by BSDM that under Green Jobs in RPL category a kit be provided to beneficiaries. The undersigned instructed PMC to see whether a provision of the same can be made.

3.5	SDC Invoice Payments	<ul style="list-style-type: none">PMC conveyed that the payments by ULBs are being monitored and followed up for regularised payments to SDC's. PMC also informed that there is provision of penalty in case of delay by ULBs. The PMC was instructed to keep a track on status of ULBs and a show-cause letter be sent from department to those ULBs where unnecessary delay is being made.
3.6	BSDM Portal Fee and Assessment Agency payments.	<ul style="list-style-type: none">PMC informed that file for Portal Fee Payment of BSDM has been moved for due approval from department. PMC also informed that the assessment fee is to be paid by department and to process that same Result; Attendance Sheet & Certificates are required from BSDM to which the BSDM representative conveyed that it would soon be made available. The undersigned asked BSDM representatives to provide necessary documents to process at the earliest.
3.7	Establishment of Call Centre	<ul style="list-style-type: none">PMC informed that the file is under process for establishment of call centre to monitor the placement and subsequent tracking. The undersigned asked PMC to follow up the file movement.
3.8	Regarding MES Course/ NCVT	<ul style="list-style-type: none">PMC informed that after coordination MoHUA has sent the list of beneficiaries being considered for assessment. The PMC was asked to follow up MoHUA for further developments.
4.	Shelter for Urban Homeless (SUH)	
4.1	Analysis of Homeless surveyed data and SUH Monitoring Committee Review.	<ul style="list-style-type: none">PMC informed that Darbhanga, Saharsa & Patna ULB's have re-conducted the homeless survey to which the undersigned instructed the PMC to get the data updated on the action plan and records.PMC informed that GIS Maps of 28 towns were received from department but due to unavailability of GIS expert it has not been marked. To Process the instructions PMC has mapped SUH's on Google Earth and for PATNA ULB we have mapped the SUH & Urban Homeless.PMC informed that temporary shelters have been developed by ULBs as per their requirement to cater the homeless. The undersigned instructed that the photographs of all such temporary shelters be shared with SUH monitoring committee members and office

		of the advocate for references.
4.2	Invitation of proposal from ULB for new SUH and Review of Status of SUH's.	<ul style="list-style-type: none">• It was decided to review the SUH design before proposals of new shelters were considered. PMC was instructed to coordinate/hire architects for changes in the model drawing and designs of SUH.• PMC was instructed to follow up with ULBs and send a letter citing the court case status of ER Kumar and Anr. where shelters have not been made operational even after said timeline.• The undersigned instructed PMC that a letter to DM Rajgir be sent for land availability of SUH.• The undersigned also instructed PMC to monitor that ULBs who have null homeless be not sanctioned with Shelter for Urban Homeless (SUH).• The undersigned directed PMC to share the list of Constructed SUH's with the Honourable Minister of Department.
5.	Social Mobilisation & Institutional Development (SM&ID)	
5.1	Capacity Building of CRP's for Resource Pooling; Capacity Building of SHG's, ALO's & CLF.	<ul style="list-style-type: none">• PMC was directed to send letter to Jeevika for training of CO's & CRP's through resource person of Jeevika.• PMC informed that IIPA was also contacted for nurturing and strengthening of CO's, CRP's, SHG's, ALO's, and CLF's along with Departmental officials keeping MoHUA in notice. The undersigned asked to keep a follow up on the same and coordinate agency and MoHUA for the same.
5.2	Delay in Distribution of RF & ALO Registration	<ul style="list-style-type: none">• PMC informed that approval has been granted to release of funds for distribution of pending revolving funds. The undersigned instructed PMC to monitor that the funds are transferred to ULBs at the earliest.• PMC conveyed that for Registration of ALOs Department of Cooperative has been coordinated and it was informed from their side that a letter for the same has been issued from their end to District Cooperative Offices. The undersigned instructed to follow up the same.
5.3	Finalization of RFP for Printing Agency related to SHG/ALO Book	<ul style="list-style-type: none">• PMC conveyed that RFP for printing of registers and other stationeries for ULBs taking cumulative numbers (SHG's/ALO count for previous year, current year and expected target that would be achieved by PMC in the next financial year) at the State Level by the

		department has been prepared and for due approval file has been moved.
6.	Self-Employment Program (SEP)	
6.1	Progress of Self Employment Program	<ul style="list-style-type: none"> • PMC was directed to monitor Interest Subvention Pending at ULB Level. • PMC was directed to Minutes of VC held on 18th December, 2018 be prepared. • PMC was instructed to Map RRB & Cooperative Banks in urban areas and the same be sent to MoHUA at the earliest. The undersigned also asked PMC to coordinate with Cooperative Bank for details as required for mapping.
7.	Other	
7.1	Information, Education & Communication (IEC)	<ul style="list-style-type: none"> • PMC informed that under IEC activity all advertisements; publicity of major event to be held at ULB or State level are being coordinated for Department. The undersigned directed to specifically engage two IEC team members of PMC to coordinate NULM IEC activities.
7.2	Shahri Samriddhi Utsav	<ul style="list-style-type: none"> • The undersigned directed PMC to coordinate ULBs on a regular basis for achievement of the said targets for the State.

(Signature)

(Binodanand Jha)

Additional Secretary,

Urban Development & Housing Department

No. 04/NULM-83/16/

3348

Date 28/12/18

Copy to:

1. Team Leader, DAY NULM for information.