

## Minutes of Meeting–State Urban Livelihoods Mission-Bihar

**Date of Meeting** : 14<sup>th</sup> June, 2017 from 10:30 AM to 12:45 AM  
**Venue** : Chamber of the Principal Secretary, UD&HD - Patna.

A Meeting was held on 14<sup>th</sup> June 2017 at 10:30 am under the Chairmanship of the Principal Secretary, UD&HD to review the progress and related issues under DAY-NULM, Bihar. Special Secretary, Deputy Director cum Nodal Officer-DAY NULM, Representatives of NASVI along with the team members of PMC-NULM participated in the meeting.

The issues and decisions taken in the meeting are as follows:

Issues		Decision
<b>1</b>	<b>Component: Support for Urban Street Vendors</b>	
1.1	Anomalies in the CCS Report	<input type="checkbox"/> PMC shared that letter has been drafted and placed in file for approval. PMC was directed to include reference of all previous communication ( Mail / letters ) with date in the letter and request central govt. to inspect , why the study agency was not informed about the progress made by Govt. of Bihar.
1.2	Distribution of Provisional ID card	<input type="checkbox"/> PMC informed that approx. 28,000 street vendors had been verified by CMMs. During the review period approx. 2,500 AADHAR numbers were also collected. 8000 street vendors had been approved through TVC meeting in 20 ULBs. Data of 6555 of 19 ULBs had been shared with Printing Agency for printing in first lot. <input type="checkbox"/> PMC also shared that ULBs have started advertising in newspaper for submission of Aadhar enrolment and distribution of I-Card through camps starting from 24 <sup>th</sup> June-2017. PMC was instructed to prepared two separate advertisements, one about the submission of Aadhaar and other for inauguration by Hon'ble Minister of UD&HD, for publication.
1.3	Project Completion Report by NASVI	<input type="checkbox"/> PMC shared that letter was issued to NASVI regarding submission of completion report, which was yet not submitted. PMC was instructed to issue them letter by stating that no claim would be entertained, if completion report was not submitted within 7 days.
1.4	Brief Note on the salient features and implementation process of the SUSV Component	<input type="checkbox"/> PMC was directed to share copy of the modified Guidelines with all district magistrates of Bihar to ensure proper implementation of the Vendors Act, 2014 in their district.
1.5	Development of vending zones	<input type="checkbox"/> PMC informed that Arah ULB has sent a proposal for development of existing vending. PMC was instructed to issue a letter to all ULBs about no construction will be allowed on Plank. PMC suggested till the time Resource organization was engaged, CMM may be asked to develop the vending zones taking help of the city maps. For this a sample model would be developed by PMC, which would be based on actual identified vending area proposed in ULBs. The model city vending plan thus could be shared to all CMMs for its replication.



Issues		Decision
		<input type="checkbox"/> PMC also shared that completion report by NASVI was not submitted yet despite the fact that the NASVI's contract was over by May 2017. In absence of completion report it was difficult to assess the unaccomplished tasks against the deliverables. Once completion report was received, remaining work could be assessed and be included in RFP for recruitment of new agencies.
1.6	Registration of State Level Federation	<input type="checkbox"/> NASVI informed that state level federation of street vendors had been registered as one of their deliverables under SPUR project. Questions were raised on how come state level federation was registered without having a formal town level federation at city level that has the representation in the state level federation? PMC was instructed to study the registered documents of State Level Federation regarding membership process of SLF and role of TLF and put up the report for further decision in this regard.
2	<b>Component : Social Mobilization and Institution Development</b>	
2.1	Involvement of SHGs and ALOs in SBM	<input type="checkbox"/> PMC informed that 120 SHGs from 3 ULBs had been involved in facilitating construction of Individual Toilet and 71 toilets had been completed during this period. It was noticed that amount disbursed to SHGs for their services provided under SBM was not mentioned in reporting formats. Therefore, it was instructed to include a column on amount disbursed in reporting format. <input type="checkbox"/> PMC shared that a reporting format with instruction letter for better coordination between SHGs, CMMU and beneficiaries has been sent to ULBs. <input type="checkbox"/> PMC also informed that provision for reporting on SULM portal has been developed for proper monitoring and involvement of SHGs in SBM and has been shared to CMMs.
2.2	Engagement of RO through Fresh RFP	<input type="checkbox"/> PMC informed that RFP had already been published and pre-bid meeting was scheduled on 15 <sup>th</sup> June-2017.
2.3	Engagement of Community Resource Persons (CRPs)	<input type="checkbox"/> PMC shared that policy for engagement of CRPs was prepared as per BRLPs guidelines and put up in file for approval. PMC was instructed to put the matter as agenda for approval by the Executive Committee of DAY-NULM in its next meeting.
2.4	Progress of SHGs formation	<input type="checkbox"/> Concerns were raised on the progress made under SM&ID as per fortnightly targets. PMC was instructed to monitor the progress on weekly basis to ensure that these targets were achieved.
2.5	Submission of completion report by APMAS	<input type="checkbox"/> PMC informed that letter was issued to APMAS regarding submission of completion report, which was not submitted yet. PMC was instructed to issue them letter stating that no claim would be entertained, if completion report was not submitted within 7 days.



<i>Issues</i>		<i>Decision</i>
2.6	Establishment of City Livelihood Center	<input type="checkbox"/> PMC informed that guidelines for recruitment of Center Manager and other support staff for CLCs had been prepared and submitted for approval. However, it was decided that process of engagement of centers manager and other support staff could be placed in Executive Meeting of DAY-NULM along with the policy on engagement of CRPs, COs for its approval.
<b>3. Capacity Building &amp; Training</b>		
3.1	Engagement of COs	<input type="checkbox"/> PMC informed that immediate engagement of Community Organisers was important for implementation and monitoring of DAY-NULM program. Policy for engagement of CO was already prepared and would be put up for approval. <input type="checkbox"/> However, after the discussion on various methods for engaging the services of COs on contractual basis, it was decided that the recruitment of COs would be done by ULBs through open advertisement as per NULM guidelines and approved process of selection prepared by the department and duly approved by the EC.
<b>4. Components : EST&amp;P</b>		
4.1	Start of 1 <sup>st</sup> Batch of Skill Training from 1 <sup>st</sup> July -2017	<input type="checkbox"/> PMC shared that as per BSDM policy; any Batch of skill training could start either on 1 <sup>st</sup> or 15 <sup>th</sup> of the month. Therefore the training under EST&P could be started from 1 <sup>st</sup> of July-2017. <input type="checkbox"/> PMC informed that till now BSDM had shared the list of 64 training centers. As per this list, training could be started at all centers except 4-5 centers after signing the MoU with these agencies. PMC shared that certain changes is required in MoU as per DAY-NULM guidelines. Therefore it was decided to include clauses such as penalty paid to SDCs for late payment, 50% placement of candidates, provision of books/ handbooks and adding the Cost Norms as Annexure to the MoU that were required under the EST&P component. <input type="checkbox"/> PMC emphasized that, as Skill training was to be imparted at BSDM approved center through BSDM portal, it was important to orient the SDC's representatives about DAY-NULM and process to be followed for skill training in UD&HD. <input type="checkbox"/> PMC was instructed to organize one-day orientation program collectively for SDC's representatives and CMMs. The orientation would be provided with the help of BSDM representatives as resource persons. <input type="checkbox"/> PMC was instructed to advertise in newspaper about inauguration of skill training on 1 <sup>st</sup> July-2017.
4.2	Compliance of Meeting held with STPs and Assessment Agencies on 7 <sup>th</sup> June-2017.	<input type="checkbox"/> PMC informed that compliance of the decision taken during STPs & Assessment Agencies meeting was being done. PMC was instructed to ensure organizing monthly meetings of STPs / Assessment Agencies to review the progress and issues resolution.



Issues	Decision
4.3 Contractual obligations of ULBs	<input type="checkbox"/> As per the BSDM policy, if the disbursing department failed to release the payment to STPs/SDCs within 30 days after the submission of invoice without giving any valid reasons, it would be liable to pay simple interest on the due payment at a rate of 0.5% per month till the time actual payment was made. <input type="checkbox"/> PMC was instructed to inform all the ULBs regarding this clause of BSDM Policy through letter.
<b>5. Self Employment Program ( SEP)</b>	
5.1 Progress of Self Employment Program	<input type="checkbox"/> Progress of Self Employment Program was very poor. PMC informed that the poor results were attributed to lukewarm response from banks. <input type="checkbox"/> PMC was instructed to ensure regular visit to each bank and Branch Manager by City Mission Managers at regular intervals to follow-up on progress of sanctioning applications and fix a target for individual CMMs. <input type="checkbox"/> State Mission Manager, SEP informed that a Bankers meeting was proposed under the chairmanship of the Principal Secretary, UD&HD. It was decided to include the issues with implementation of the CLSS component of the HFA as agenda of the meeting.
5.2 Operationalization of Interest Subsidy account under DAY-NULM	<input type="checkbox"/> PMC shared that Allahabad Bank had been designated as nodal bank for operation of interest subsidy account under DAY-NULM. For which, department had to open an account in Allahabad bank. Accordingly, Zonal Head- Patna, Allahabad Bank could be authorized for further transaction. <input type="checkbox"/> The suggestion on opening an account in the Allahabad Bank was accepted. It was decided that the Nodal bank would submit monthly statement and share online dashboard with the department.
<b>6. Components : Shelter for Urban Homeless</b>	
6.1 Survey of Homeless Persons	<input type="checkbox"/> PMC informed that letter had been issued to ULBs for survey of homeless persons. ALOs members were oriented about the survey format in ULBs like Gopalganj , Raxual etc.
6.2 MoU with Koshis Trust for O&M of a Shelter at Patna	<input type="checkbox"/> PMC informed that a common understanding had been made on MoU between Koshis Charitable Trust and Patna Municipal Corporation. Accordingly the proposal has been move for approval of the Commissioner of Patna Municipal Corporation. PMC was instructed to follow it up with Patna Municipal Corporation for transferring O&M of the SUH to Koshish.
6.3 Proposal for Additional Shelters	<input type="checkbox"/> PMC informed that a letter was already issued to ULBs requesting them to send proposals for additional shelters. However, till now, no proposal was received. It was suggested to send reminder letter and pursue through CMMs.



Issues		Decision
6.4	Linkage of SULM Portal with BSDM and NULM MIS Portals	<input type="checkbox"/> PMC informed that regular communication was being done with BSDM- MIS team for syncing of data. <input type="checkbox"/> PMC informed that as data structure had been received from NIC for syncing to NULM MIS with SULM MIS and PMC MIS team was working on it for syncing of data.
7	<b>Others</b>	
7.1	Field visit Reports	<input type="checkbox"/> PMC shared that 7 ULBs were visited during this period by SMMU team. PMC team members informed that no. of visit was less due to code of conduct for election of Municipal council. However, PMC was instructed not to stop field visits.
7.2	Engagement of IEC team members.	<input type="checkbox"/> PMC informed that IEC experts were deployed in their respective zones. It was suggested that as the IEC experts were based at zones, they could be utilized for monitoring and supervision of all the NULM components, as mid level management units. PMC informed that the detailed plan would be worked out and shared with all ULBs in this regard.

*22/6*

*22/6/2017*

(Chaitanya Prasad)  
Principal Secretary  
Urban Development & Housing  
Department

No. 04/NULM-83/16- 1517

Date: 23.6/17

Copy to:

1. Project Manager, NASVI