

# STATE URBAN LIVELIHOOD MISSION, BIHAR

## Minutes of Meeting

**Date of Meeting** : 22<sup>nd</sup> June, 2016 from 9:30 AM to 11:30 AM

**Venue** : Principal Secretary Chamber, UD&HD  
Vikas Bhawan, Patna.

A Meeting was held on June, 22, 2016 at 9:30 AM to review the project progress and related issues under NULM, Bihar. The meeting was chaired by the Principal Secretary, UD&HD.

Additional Secretary-cum-Director, Deputy Director (BUDA) and the team members of PMC-NULM, APMAS, NASVI and SPUR participated in the meeting.

The issues and decisions taken in the meeting are as follows:

Issues		Discussion and decision made
1.	<b>Component: Social Mobilization &amp; Institution Development</b>	
1.1	Engagement of Resource Organizations under SM&ID Component	<ul style="list-style-type: none"><li>• MEPMA, Telangana has submitted the proposal on formation of SHG and its federation, strengthening the book keeping system at SHG and federation levels as National Resource Organization, recommended by MoHUPA, Government of India. The PMC and SPUR has been instructed to examine the role and its viability under SM&amp;ID component for the empanelment of MEPMA.</li><li>• PMC will prepare the detail criteria and procedure for the selection of Resource Organization, keeping in view that contractual limitation of APMAS will come to end by May'17.</li></ul>
1.2	Concept plan of Institution Development (Formation and nurturing of SHG/ ALO and CLF)	<ul style="list-style-type: none"><li>• PMC was directed to develop the concept plan for the Formation of SHGs, ALOs and CLF and their linkages with bank.</li><li>• In order to ensure the sustainability of Community based institutions, the decision has been taken to involve the SHG Federations (ALOs &amp; CLFs) for the formation and nurturing of self-help groups</li></ul>

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	Topic Discussed	Discussion and decision made
2	<b>Component-SUSV</b>	
2.1	Preparation of a Street Vending Comprehensive Plan for Darbhanga Nagar Nigam	<ul style="list-style-type: none"> <li>NASVI was instructed to prepare detail Street Vending Plan with all micro details such as plan of vending zone, place of current vending, number of vendors and resettlement plan of Vendors in a matrix/ trade wise and ward wise with the assistance of PMC-NULM</li> <li>The PMC and SPUR were instructed to immediately discuss the contents of said action plan and prepare the outline by 25<sup>th</sup> June. Also it was decided to present the same before Principal Secretary by 15<sup>th</sup> July'16. He instructed NASVI to complete the final plan by 31<sup>st</sup> July'16 positively. Both PMC and SPUR will support, coordinate and supervise the same and provide regular update to Principal Secretary.</li> </ul>
2.2	Mandatory of Aadhar Card Number	<ul style="list-style-type: none"> <li>The Principal Secretary mentioned that it is mandatory to obtain Aadhar card number from street vendors during survey. If somebody does not have the Aadhar card, then NASVI has to arrange/ ensure for making his/her Aadhar card and include in the survey.</li> </ul>
2.3	Preparation of detail vending zone of the matrix for street vendors	<ul style="list-style-type: none"> <li>It has been directed to prepare the detail plan of vending zone along with Ward Number, Trade, Place of current vending, Number of vendors and reallocation plan of</li> </ul>

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		street vendors. Details of street vending matrix needs to be uploaded in SULM website.
2.4	Capacity Building of the vendors	<ul style="list-style-type: none"> <li>NASVI has been instructed to prepare a training module/ training plan in consultation with PMC and SPUR on administrative, financial and statutory aspects for street vendors. It has been advised to prepare and rolling out a separate plan for food street vendors on food management system by 15<sup>th</sup> of July.</li> </ul>
2.5	Completion of Survey	<ul style="list-style-type: none"> <li>It has been directed to NASVI to submit the completion report of 39 ULBs by last week of June'16. And the completion report of rest 3 ULBs has to be submitted by 15<sup>th</sup> July'16.</li> </ul>
2.6	Uploading of Street Vending Survey	<ul style="list-style-type: none"> <li>The entire street vendors survey report (which is completed) along with photographs has to be uploaded in SULM website by last week of June'16.</li> </ul>

Topic Discussed		Discussion and decision made
<b>3</b>	<b>Component: SUH</b>	
3.1	Establishment of new/ old Shelters for Urban poor	<ul style="list-style-type: none"> <li>It has been directed to establish the new shelters in each ULBs and refurbish the old one at earliest which needs a regular follow up by PMC and also to assist ULBs in identification of land and assist in bid process. PMC has to coordinate with ULBs and facilitate to expedite the process to start the construction. PMC also to submit an action taken report.</li> </ul>

	Topic Discussed	Discussion and decision made
4	<b>Component: EST&amp;P</b>	
4.1	Assessment of performance of STPs	<ul style="list-style-type: none"> <li>The percentage of Placement ensured by STPs after training will be one of the performance indicator. PMC to verify STPs competency level and submit a report in this regard.</li> </ul>
4.2	Capacity of STPs for skill training in a particular course	<ul style="list-style-type: none"> <li>PMC was instructed to verify training center's infrastructure and trainer's skill. It was shared that NCVT has a detail checklist for the assessment of the training center and qualification of trainer.</li> </ul>
4.3	Delay in issuing certificate of trained beneficiaries by RDAT Kolkata	<ul style="list-style-type: none"> <li>A Letter to be issued to RDAT Kolkata copy to Director, SDI and Joint Secretary, MoHUPA to speed up the process of certification.</li> </ul>
4.4	Engagement of new agencies	<ul style="list-style-type: none"> <li>It has been shared that 22 new agencies are under process for finalization whereas some more agencies which are empaneled with Govt. Institutions, they could also be engaged in DAY-NULM. So, it is time to explore such good impaneled institutions in Bihar to engage in this program.</li> </ul>
<b>Others</b>		
5.1	Approval of SULM MIS	<ul style="list-style-type: none"> <li>PMC shared their concern that they devoted lot of efforts to develop a separate MIS for close monitoring after the Govt. request but it has not been approved till date due to some technical difficulties. A detail presentation of MIS has been scheduled on 2<sup>nd</sup> of July at PS Chamber from 10 am.</li> </ul>
		<ul style="list-style-type: none"> <li>The Principal Secretary also shared his concern for two parallel MIS. In such</li> </ul>

		<p>situation, he suggested the integration of MIS may be a solution. He advised to contact Government of India and the Secretary, BSDM to obtain a link for integration of MIS.</p>
5.2	Expansion of Day-NULM	<ul style="list-style-type: none"> <li>• DAY-NULM is to be made operational in other 98 Urban Local Bodies. In charge DAY-NULM was directed to put up the concerned file soon.</li> <li>• PS instructed PMC to plan and organize a workshop on 13<sup>th</sup> July at BAMETI to orient the participants on DAY-NULM and its operational guidelines. The participants of this workshop would be Municipal Commissioners / EOs and City Managers of the newly added ULBs. .</li> </ul>
5.3	Request for enhancement of number of staffs at State Level and District level	<ul style="list-style-type: none"> <li>• PMC shared their genuine concern for enhancement of staff as it will be extended to 140 ULBs and proper monitoring and management with the existing number of staff may be a difficult task. PMC requested for provision of 6 additional SMMs in addition to CMMs. The Principal Secretary agreed to this proposal and suggested to write to GOI requesting for the same.</li> </ul>
5.4	Development of RFP for APMAS and NASVI	<ul style="list-style-type: none"> <li>• It has been discussed that the two presently engaged agencies APMAS and NASVI are mainly assisting two important components of DAY-NULM and now the coverage area for them is limited to only 42 towns. So a RFP needs to be developed to cover entire extended towns.</li> </ul>

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(Chaitanya Prasad)

30/6/2016  
Principal Secretary

Urban Development & Housing Department

No. 314

Date: ~~June~~ 01.07, 2016

Copy to: -

1. Additional Secretary cum Mission Director, UD&HD
2. Deputy Director, UD&HD
3. Team leader, PMC-NULM