

Minutes of Meeting with DAY-NULM Officials dated 02.02.2018 at JEEViKA, Bihar Rural Livelihoods Promotion Society office, 5th Floor Biscomaun Bhawan, Patna 800001.

Attendees:

1. Ganesh Kumar- State Project Coordinator, PMC, NULM, Bihar
2. Vishwa Vijay- State Project Manager- Resource Cell, BRLPS
3. G. Anthony Raj- Project Manager- Resource Cell, BRLPS

Background:

The officials from DAY-SULM, Bihar visited BRLPS and had meeting with Resource Cell, Officials with reference to explore support in social mobilisation, training & capacity building of urban poor/stakeholders, developing human capital along with an objective to establish a Resource cell at SULM, Bihar. After two consecutive meetings on dated 16th December, 17 and 12 January, 2018,¹ broad strategies were discussed and agreed up on and finally the budget finalised on date 02.02.2018. The officials from DAY-NULM and Resource Cell, BRLPS made a consensus to conduct a diagnostic study to understand the scope of social Mobilization, capacity building and techno managerial support to DAY-NULM, Bihar in context of poverty alleviation of urban poor at different cities of Bihar.

Objective of the study:

- To explore the scope of capacity building & mobilization of SHG and federations in urban Bihar.
- To explore the operational strategies, modalities and area of service support by JEEViKA, BRLPS to DAY NULM-Bihar.
- To understand and identify the area of intervention for enhancement of quality of life for urban poor.

Strategy and approach:

The study will be conducted at 8 city areas of three Districts of Bihar i.e. **Danapur, Phulwarisharif didarganj, Patna Municipal corporation in Patna District, Lalganj & Hajipur in Vaishali and Mushari & Muzaffarpur in Muzaffarpur.** The total eight teams would be deployed for study at these three city areas.

One study team will comprise of 6 CRPs (Community Resource Person) which would be deployed in a one cluster of the city. One Project facilitator/Staff from Day NULM-BUDA to facilitate and guide the team to perform the task efficiently and effectively. These CRPs will work for 15 days in one city and will perform certain tasks as under in order to complete the study. Day-wise plan is as here under:

- First 3 days for rapport building in concerned area by team
- Next 2 days for PRA activity & FGD meeting sharing SHG objective
- Next 5 days for Social mobilization & SHG formation
- Next 5 days for training and need assessment of urban poor

Briefing of CRPs at BRLPS/DAY-NULM:

The team BRLPS along with its team will share the details about the approach and methodology of study to DAY-NULM officials at Patna wherein it is expected that a team of facilitators from DAY-NULM would be provided and tagged for entire study period with BRLPS team at concern District. The internal facilitators/CRPs from DAY-NULM would also participate in the said briefing.

1. ¹ Meeting held on 17 Dec. 17 with Ganesh Kumar State Project Coordinator, PMC, NULM, Bihar, Ashish Pathak, Vishwa Vijay SPM-Resource Cell, BRLPS, G. Anthony Raj-Project Manager-Resource Cell, BRLPS, 2nd Meeting held on 12 January with Mr. Ashish Pathak, and Vishwa Vijay, SPM-RC.

S. P. Singh
02/2/18

Jayesh
02/02/18

Vijay
02/02/18

Debriefing:

BRLPS will share the basic findings with broad outcomes of the study with its approach, process and experiences of the study with BUDA-SULM at the end.

Expected Output of Study:

The team of CRP will mobilize the urban community and form around 5-7 SHGs in the area with preliminary Modular training on SHG foundation, management and leadership.

Note: Number of SHG formation may vary depending upon the area and rapport building.

BRLPS will submit a detailed study report/recommendation on strategy and approach for IBCB programmatic implementation framework for DAY-NULM-BUDA.

BRLPS will also submit a socio economic profiling of SHG members and capacity building need assessment report of urban poor which may be used for focusing programmatic interventions.

Note: The BRLPS will submit the detailed report within one month of study after compilation of data and analysis of the report received from all the team of CRPs.

Tentative Budget and Mode of Payment:

The total tentative Budget for this study would be approximately **Rupees Fourteen Lac Eighty Thousand only**. The detail Budget is annexed herewith the minutes. Advance payment of around 75% of total Budget which would be expected before commencement of study.

Special Note:-

- a. CRP staying arrangements at concerned city will be done by BRLPS/DAY-NULM, Bihar. The CRP may stay within the city cluster among the community or in the vicinity hotel/lodging.
- b. DAY-NULM-Bihar shall ensure, rapport building in the area for safety and security of CRP team member.
- c. During the drive at concerned urban cluster there should be at least one/two members/CRP-Facilitator from DAY-NULM, Bihar team will be staying along with the JEEVIKA-CRP.
- d. NULM-Bihar will support any medical emergency occurs to any CRP/officials during the drive.
- e. BRLPS will send the UC/original bills & Vouchers to DAY-NULM, Bihar for adjustment of expenditure.
- f. Any expenditure incurred by BRLPS on behalf of DAY-NULM, Bihar shall not be disallowed.
- g. DAY-NULM-Bihar will send 75% as advance against the total budget, to the BRLPS-SRC account.
- h. Mr. Ganesh Kumar, State Project Coordinator, NULM, Bihar would be the nodal person from SULM, and G. Anthony Raj would be coordinating this study from BRLPS.


G. Anthony Raj,
Project Manager- RC


Ganesh Kumar,
State Project Coordinator, NULM, Bihar


Vishwa Vijay,
State Project Manager-RC, BRLPS