

**State Urban Livelihoods Mission, Bihar**  
**Urban Development & Housing Department, Govt. of Bihar**

**MINUTES – 22<sup>nd</sup> Meeting of State Level SUH Monitoring Committee**

**Date of Meeting** : 09<sup>th</sup> February, 2022  
**Venue** : Through Video Conference

The 22<sup>nd</sup> meeting of the **State Level SUH Monitoring Committee** was held via video conferencing under the Chairmanship of Shri. Girish Shankar, IAS (Retd.) in the presence of Principal Secretary; Urban Development & Housing Department (GoB) along with other Committee Members; OSD to Principal Secretary, UD&HD; representatives from departments of Health, Labour and Social Welfare; team members of State Mission Management Unit of DAY-NULM; Municipal Commissioners and Executive Officers of all the ULBs where permanent and temporary shelters for urban homeless is functional or sanctioned. The agenda of the meeting was to review the progress made under Shelters for Urban Homeless (SUH) component of DAY-NULM scheme.

Decisions on the points discussed during the meeting are recorded below:

Sl. No.	Relevant clauses of the Guidelines of the Hon'ble Supreme Court	Discussions Points	Decisions Taken
1.	<p><b>Point C: Preparing a roadmap for the establishment of shelters.</b></p> <p>What are the plans for meeting the immediate need for shelters in the impending winter season</p>	<ul style="list-style-type: none"> <li>• Committee was informed that additional temporary shelters at Naubatpur (3), Patna (2) and Bhagalpur (1) were made functional as per directions taking the total count of temporary shelters to 68 in 51 ULBs having a total capacity of 1591 beds.</li> <li>• It was also informed that a note was to be shared by Darbhanga Municipal Commissioner on initiatives and actions taken on mobilisation and basic entitlements provided to the inmates of the shelters. However, the note could not be shared due to the transfer of Municipal Commissioner from the ULB.</li> <li>• Chairman suggested that the report should be shared soon by Darbhanga ULB as it would make a positive impact on other ULBs.</li> <li>• Ms. Dorothy added that even though sufficient shelters have been established the occupancy in these shelters seems to be very low. The mobilisation of homeless through Social Welfare Department is comparatively less as per the last year winters.</li> </ul>	<ul style="list-style-type: none"> <li>• A report on initiatives shall be taken from Darbhanga Municipal Corporation on mobilisation and other initiatives for homeless.</li> </ul>

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		<ul style="list-style-type: none"> <li>• Chairman enquired about the reasons of mobilisation not being conducted through the outreach workers deputed by Social Welfare Department.</li> <li>• Mr. K.K. Sinha, representative of Social Welfare Department informed that the night drives for mobilisation of homeless would be implemented soon.</li> </ul>	<ul style="list-style-type: none"> <li>• The Social Welfare Department was asked to mobilize homeless through outreach workers at the earliest.</li> </ul>
2.	<p><b>Point C: Preparing a roadmap for the establishment of shelters.</b></p> <p>How many total shelters are functional these may include NULM and Non-NULM Shelters and their capacities?</p>	<ul style="list-style-type: none"> <li>• It was informed to the Committee that the total number of surveyed homeless 3927 in 141 ULBs has been shared with Ministry of Housing and Urban Affairs, GoI.</li> <li>• Committee was also informed that a letter had been sent to Municipal Commissioner, Patna regarding report of liquor being sold near shelter at Gaihat so that the same could be shared with ACS, Prohibition Excise, Registration Department (Excise), DM and SSP of Patna.</li> <li>• Chairman enquired PMC about the delay in the report and directed to share it on a priority basis.</li> <li>• Ms. Dorothy also informed that during her recent visit to the shelter, it was found that liquor selling has been stopped and a boundary wall with bamboo has been created.</li> <li>• Municipal Commissioner, Patna informed that immediate action was taken and he personally had a conversation with SSP, Patna and action has been taken in this regard and a report will be shared soon.</li> <li>• Principal Secretary, UD&amp;HD directed Patna Municipal Commissioner that a report on the activities undertaken and output both should be informed to the department on a regular basis.</li> <li>• Committee was informed that as per the discussion held in the previous meeting; free food was to be provided by Social Welfare Department to the three homeless women staying at the temporary shelter near Patna City.</li> <li>• Mr. K.K. Sinha, Social Welfare Department informed that their ADSS</li> </ul>	<ul style="list-style-type: none"> <li>• Patna Municipal Corporation was asked to share a report in context of liquor sale near shelter at Gaihat and actions taken for compliance.</li> </ul>

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		<p>team visited the shelter thrice but could not identify the three women.</p> <ul style="list-style-type: none"> <li>• Ms. Dorothy informed that these three women are still staying at the shelter and suggested that the team should be visiting the shelters during night.</li> <li>• Committee was also informed that Patna ULB tried to mobilise those women to permanent shelter but they refused to relocate.</li> </ul>	<ul style="list-style-type: none"> <li>• The representative of Social Welfare Department was asked to visit the shelter at night for three women homeless and they be provided with food and be assisted for their necessities.</li> </ul>
3.	<p><b>Point C: Preparing a roadmap for the establishment of shelters.</b></p> <p>Timelines for construction /Refurbishment/hiring buildings for operationalizing shelters</p> <p>To meet the short-term requirement whether there are buildings that can be taken on rent to run the shelters till the new permanent shelters as per guidelines are constructed. If buildings have been hired on rent, whether the rent has been fixed as per applicable PWD rates.</p> <p>Has the roadmap for the establishment of additional shelters required for accommodating uncovered homeless being prepared by the state</p>	<ul style="list-style-type: none"> <li>• Committee was informed that a show-cause was issued to Saharsa, Aurangabad, Bodhgaya and Rajgir ULBs for delay in operationalization of shelters.</li> <li>• It was informed that the shelter has been made functional in Saharsa. The delay occurred as the land selected for construction was disputed and the issue was resolved after selection of different land for construction.</li> <li>• In Aurangabad construction started on 15<sup>th</sup> July, 2021 due to excessive rain and land filling. However, ground and first floor was made operational.</li> <li>• In Rajgir the work order is yet to be issued to the contractor and in Bodhgaya, foundation works is under process. The delay occurred due to water logging and unavailability of sand for construction.</li> <li>• It was also informed that building has been finalised for rented SUH in Naubatpur near Referral Hospital.</li> <li>• In addition to the above, it was informed that 15 ULBs out of 41 have prepared action plan for establishing shelters as per requirement.</li> <li>• Chairman enquired about the timeline of action plan for remaining ULBs.</li> <li>• It was informed that the ULBs are yet to be provided timeline for preparation of action plan.</li> <li>• Principal Secretary, UD&amp;HD directed that a letter to be sent to all the concerning ULBs to prepare action plan for establishment of shelters within a specific timeframe.</li> <li>• Committee was informed that a study of states have been submitted to the</li> </ul>	<ul style="list-style-type: none"> <li>• It was directed that the urban local bodies of Rajgir, Bodhgaya and Aurangabad should provide a realistic timeline for making the shelters operational.</li> <li>• A letter to be issued to the concerning ULBs to prepare action plan for establishment of additional shelters within a specific timeframe.</li> </ul>

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		<p>department for its approval.</p> <ul style="list-style-type: none"> <li>Principal Secretary, UD&amp;HD informed that the approval would be taken on construction of shelters at ULBs with population less than one lakh by the honourable minister of department.</li> </ul>	
4.	<b>Point F: Operation and Management of Shelters</b>	<ul style="list-style-type: none"> <li>Committee was informed regarding the compliance of basic amenities at the shelters in which Madhubani and Jhajha had reported that basic amenities would be established soon at the shelters.</li> <li>Chairman enquired about the timeline for establishment of basic amenities.</li> <li>Madhubani Nagar Nigam informed that after approval, the work for establishment of basic amenities have started and would be completed soon.</li> <li>Executive Officer, Jhajha informed that all the basic amenities have been established and the shelter is running with 20 beds capacity. The purchase of remaining beds would be done as soon as the fund is released to the ULB.</li> <li>Principal Secretary, UD&amp;HD directed that the procurement could be done for the time being and payment should be done after releasing of funds to the ULB.</li> <li>Executive Officer, Jhajha informed that the compliance would be done within a week.</li> <li>Chairman added that committee should be informed about the compliance as soon as it is done.</li> <li>Principal Secretary, UD&amp;HD directed to send a show-cause to Executive Officer, Jhajha and also disciplinary actions would be taken in case of non-compliance within one week.</li> </ul>	<ul style="list-style-type: none"> <li>Madhubani Nagar Nigam was directed to send the final report after completion of the work. It was also stated that the work should be complete at the earliest.</li> <li>A show-cause is to be sent to Executive Officer, Jhajha for non-compliance on establishment of basic amenities at the shelter.</li> </ul>
5.	<b>Covid-19 Protocol</b>	<ul style="list-style-type: none"> <li>Committee was informed that vaccination camps are being organized at the shelter for vaccination of urban homeless. Till date, a total of 979 homeless have been vaccinated in which 612 homeless have been vaccinated with 2nd dose.</li> <li>Chairman suggested that the vaccination camps needs to be</li> </ul>	<ul style="list-style-type: none"> <li>The ULBs be informed that the vaccination at shelters should be</li> </ul>

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		continued at the shelter.	continued.
6.	<b>Social Audit</b>	<ul style="list-style-type: none"> <li>• Committee was informed that reports of social audit on pilot basis had been asked in writing from Social Audit Society and a telephonic conversation was also held in which it was told that the reports would be shared after the approval of competent authority.</li> <li>• Chairman enquired about the delay in the report as the audit which was conducted was on pilot basis in 4 ULBs.</li> <li>• Mr. Tarique added that the report from Social Audit Society (SAS) is the first step of the process as the department would take suggestive measures on the report and then submit an ATR of the compliances being done. The delay in the social audit report will result in many changes at ground level at present time and then it would merely be an inspection report. It was also suggested by him that the Social Audit Society should be requested that the preliminary finding to be sent on priority basis so that department could take necessary actions in that regard.</li> <li>• Principal Secretary, UD&amp;HD directed that Social Audit Society to be followed up for the reports.</li> </ul>	<ul style="list-style-type: none"> <li>• Social Audit Society to be followed up for providing reports.</li> </ul>
7.	<b>Point G: Convergence with other schemes</b>  All points	<ul style="list-style-type: none"> <li>• Committee was informed regarding the database which has been prepared on the SULM portal for the convergence of urban homeless with social security schemes. It was also informed that the provision has been made for ULBs to update the data as per requirement.</li> <li>• Ms. Dorothy suggested that there is a need of capacity building and training of the managers and caretakers of the shelters. Orientation needs to be given to them so that they could be made aware of their responsibilities.</li> <li>• Principal Secretary, UD&amp;HD agreed to the suggestions and directed that an orientation programme should be organised and the capacity building of</li> </ul>	<ul style="list-style-type: none"> <li>• Capacity building and orientation programmes to be organised for Managers and Caretakers of the shelters and a roster be prepared.</li> </ul>

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		<p>managers and caretakers should be done at regular intervals.</p> <ul style="list-style-type: none"> <li>• Committee was informed that District Magistrate, Nawada was requested for releasing the shelter for homeless population as it was occupied for quarantine centre.</li> <li>• Principal Secretary, UD&amp;HD directed that now as the numbers of Covid-19 cases have decreased; District Magistrate, Nawada may be coordinated for operationalization of shelter for the surveyed homeless population.</li> <li>• Committee was informed regarding the meeting with Food Department could not be held as the nodal officer could not be nominated due to the surge in cases of Covid-19.</li> <li>• Principal Secretary, UD&amp;HD directed that Food Department should be coordinated again in this regard.</li> </ul>	<ul style="list-style-type: none"> <li>• A letter to District Magistrate, Nawada be sent for releasing the shelter so that the same could be operated for the surveyed homeless.</li> <li>• Coordination with Food Department to be done for the nomination of nodal officer.</li> </ul>
8.	<p><b>Making sure that there is at least one shelter each designated as a recovery shelter for homeless persons with TB, HIV, AIDS, Cancer, serious illnesses, etc.</b></p>	<ul style="list-style-type: none"> <li>• Committee was informed that a VC was scheduled with nodal officer of Health Department but could not be conducted due to engagement of concerned officials of Health Department in Covid-19.</li> </ul>	<ul style="list-style-type: none"> <li>• A VC with nodal officer of Health Department to be coordinated and conducted again.</li> </ul>
9.	<p><b>Ensuring that minimum staffing requirements are met</b></p> <p>a. One full-time manager</p> <p>b. 3 caregivers i.e. one caregiver for one shift of 8 hours who are paid minimum wages.</p>	<ul style="list-style-type: none"> <li>• Committee was informed that after the show-cause to ULB of Bhagalpur, the ULB had responded that the payment was delayed due to the surge in cases of Covid-19 cases and it had been regularised.</li> <li>• Chairman expressed his displeasure with the response given by Bhagalpur ULB as the pandemic was no excuse for delay in payment.</li> <li>• Principal Secretary, UD&amp;HD directed that the response of show-cause received from Bhagalpur ULB should be examined in detail.</li> <li>• Chairman queried about why the payment is not being done after Sep-2021 in most of the ULBs.</li> <li>• It was informed that the fund flow to the ULB has been affected due to the</li> </ul>	<ul style="list-style-type: none"> <li>• A letter shall be sent to Bhagalpur ULB for their response.</li> <li>• All ULBs shall ensure that immediately after the provisions</li> </ul>

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		<p>new introduction of SNA as the GoI has changed the funding and expenditure pattern of most of the schemes. The funds which were provided to the ULBs have been transferred to SNA account. However, the funds would soon be made available to the ULBs for the process to be streamlined.</p>	<p>for payment through SNA has been made; the pending honorariums of manager &amp; caretakers managing the shelters should be regularised.</p>
10.	<p><b>Making sure monitoring, grievance redressal and audit systems have been established.</b></p>	<ul style="list-style-type: none"> <li>• The committee was informed that each shelter has a complaint box and the boxes are being opened at regular intervals.</li> <li>• The separate registers as per directions are being maintained.</li> </ul>	<ul style="list-style-type: none"> <li>• It was asked to continue the activity and monitor the process regularly.</li> </ul>
11.	<p><b>Ensuring that they have special facilities for women and children.</b></p> <p><b>Point D: Design of Shelters</b></p> <p><b>Point E : Facilities at Shelters which are operational</b></p>	<ul style="list-style-type: none"> <li>• Committee was informed that the model design and drawing has been shared with BUIDCO for preparation of BoQ and Structural drawings.</li> <li>• Ms. Dorothy suggested that the temporary shelter near Patna City should be converted into a permanent shelter with a prefab structure.</li> <li>• Municipal Commissioner, Patna, informed that the possibility of making the shelter near Patna City would be explored as it is situated under ROB and objections may be raised by the concerning department. However, it was informed that the possibility of the same would be explored.</li> <li>• Ms. Dorothy also enquired about the barricading of outer campus of shelter in Siwan which was needed to be done.</li> <li>• It was informed that the iron boundary had been established and provision for night guard has been made.</li> <li>• Municipal Commissioner, Arah requested that one of the shelter situated in the ULB is far from urban homeless population and as the occupancy is nil in the shelter, it be omitted from the database.</li> <li>• Chairman suggested Municipal Commissioner, Arah that identification of new land should be done near the concentration of homeless for fulfilment of the need.</li> </ul>	<ul style="list-style-type: none"> <li>• Patna ULB to explore the possibility of construction of prefab structure as suggested and to submit a report for the same to the department.</li> <li>• It was directed that a request letter be sent to the department for further process.</li> </ul>

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		of new land should be done near the concentration of homeless for fulfilment of the need.	for further process.
12.	Date of next meeting	• The next Committee meeting is to be scheduled after 15 <sup>th</sup> March 2022.	-----


Sd/-  
(Girish Shankar)  
Chairman  
State Level SUH Monitoring Committee  
Bihar

File No. – 03/NULM-06/2021/.....<sup>539</sup>UD&HD,

Dated: 22/03/22

Copy to:-

1. Additional Chief Secretary, Health Department, GoB for information.
2. Additional Chief Secretary, Labour Department, GoB for information.
3. Additional Secretary, Ministry of Housing and Urban Affairs, Govt. of India for information.
4. Principal Secretary, Social Welfare Department, GoB for information.
5. Principal Secretary, UD&HD for information and necessary action.
6. Municipal Commissioners of all Municipal Corporations / Executive Officers of all Municipal Councils & Panchayats for information and necessary action.
7. All Members, State Level SUH Monitoring Committee, Bihar.

  
Special Secretary-cum-Mission Director  
(DAY-NULM)  
Urban Development & Housing Department,  
Government of Bihar