

Minutes of Meeting–State Urban Livelihoods Mission-Bihar

Date of Meeting : 24th May, 2017 from 09:30 AM to 11:30 AM
Venue : PS Chamber, UD&HD - Patna.

A Meeting was held on 24th May 2017 at 09:30 am under the Chairmanship of the Principal Secretary, UD&HD to review the progress and related issues under DAY-NULM, Bihar. Representatives of NASVI along with the team members of PMC-NULM participated in the meeting.

The issues and decisions taken in the meeting are as follows:

Issues		Decision
1	Component : Support for Urban Street Vendors	
1.1	Anomalies in the CCS Report	<input type="checkbox"/> PMC brought to the notice that certain indicators for ranking of status were not update in context of Bihar. The status regarding notification of Act and subsequent publication of Rules and Schemes were shown as "No" despite the fact that MoHUPA was informed about the same. <input type="checkbox"/> PMC was directed to send a letter to MoHUPA in this regard.
1.2	Survey of Street Vendors	<input type="checkbox"/> It was decided that incase of Aadhaar Number not provided for each vendor surveyed, the database would not be treated as complete. Therefore, NASVI was advised to ensure that the Aadhaar Number was collected and entered into the database for each vendor.
1.3	Distribution of Provisional ID card	<input type="checkbox"/> PMC informed that approx. 28000 street vendors had been verified by CMMs and process to get it approved by TVC is under process. <input type="checkbox"/> PMC was instructed to ensure card distribution by 24 th June-2017 through camps to be organized on 24 th June across all the ULBs. PMC was directed to complete all the required tasks much before 24 th June to ensure origination of camps. PMC was instructed to prepare a Plan of Action in this regard. <input type="checkbox"/> It was directed that ULBs would ensure that local Public Figures such as MP and MLAs and newly appointed Mayors are present in the Camps. <input type="checkbox"/> The event to be advertised to ensure participation of all stakeholders. PMC to include this in Plan of Action. Representatives of NASVI assured that support of their manpower and TLF members will continue.
1.4	Project Completion Report by NASVI	<input type="checkbox"/> NASVI was directed to submit the Completion Report by 30 th May-2017
1.5	Identification and mapping of vending zones	<input type="checkbox"/> PMC team informed that matrix of vendors on SULM portal was ready to present the vendor-wise data. The color-coding to be common for all the towns. <input type="checkbox"/> It was decided to develop city maps showing different kinds of vending zones marked by color-coding by ULBs. An instruction manual for preparing such maps would be developed by the PMC to facilitate preparation of such maps by ULBs. The map thus developed could be superimposed on the GIS maps already prepared under SPUR

		<p>program. PMC was instructed to take technical support from Mr. Rajeev of SPUR or from CEE.</p> <p><input type="checkbox"/> PMC was directed to ensure that the vending zones were developed as per the capacity of the vending areas / zones.</p>
1.3	Brief Note on the salient features and implementation process of the SUSV Component	<p><input type="checkbox"/> PMC was directed to share copy of the modified Guidelines with all district magistrates of Bihar to ensure proper implementation of the Vendors Act, 2014 in their district.</p>
1.4	Development of vending zones	<p><input type="checkbox"/> PMC informed that several ULBs had misunderstanding that separate land was required for development of vending zones. Whereas the fact was that, as per Act, the vending in town were to be regulated as city vending plans which did not necessarily required development of specific vending zones in isolated places in the town. Existing vending areas could also be declared as Vending zones as per conditions mentioned in the Scheme. It was suggested that a brief guideline be prepared by PMC on the process of developing city vending plans and share the same with all ULBs.</p> <p><input type="checkbox"/> PMC also suggested that there was huge scope of developing Shelters and other social infrastructure on spaces under the flyovers. This could be a model for city. However, as it would require close co-ordination with various line departments this could be done under the chairmanship of District Magistrates.</p>
2	Component : Social Mobilization and Institution Development	
2.1	Involvement of SHGs and ALOs in SBM	<p><input type="checkbox"/> PMC informed that 444 SHGs from 21 ULBs were involved in facilitating construction of Individual Toilet. Through these SHGs, 6392 Applications had been submitted for individual toilet and 4577 Work-orders alongwith first instalment had been issued.</p> <p><input type="checkbox"/> PMC shared that a reporting format with instruction letter for better coordination between SHGs, CMMU and beneficiaries has been moved for approval.</p> <p><input type="checkbox"/> PMC informed provision for reporting on SULM portal was also being developed for proper monitoring and involvement of SHGs in SBM.</p>
2.2	Engagement of RO through Fresh RFP	<p><input type="checkbox"/> PMC shared that eligibility criteria for engagement of RO have been revised and marking parameter is also changed accordingly. It was instructed that put the file with clearly mentioning differences of eligibility criteria and parameter of marking.</p>
2.3	Engagement of Community Resource Persons (CRPs)	<p><input type="checkbox"/> PMC shared that all community facilitator of APMAS and SPUR have left the job due to end of SPUR program and contract of APMAS as a result monitoring of SHGs formation is hampered. PMC informed that engagement of Community Resource Persons is important and process of their engagement have been prepared and will be moved in file.</p>

2.4	Progress of SHGs formation	<input type="checkbox"/> PMC shared that due to ULBs elections and end of APMAS agreement, the process of forming SHGs progress was slow. Therefore, PMC was instructed to bifurcate the annual target into fortnightly targets i.e. 260 no. of SHGs formed, 460 no. of SHGs account opened, 240 no. of SHGs received RF, 10 no. of ALFs formed, 8 no. of ALFs received RF and 2 no. of CLFs formed. PMC to monitor the progress on weekly basis to ensure that these targets are achieved.
2.5	Establishment of City Livelihood Center	<input type="checkbox"/> PMC informed that fund for establishing 35 CLCs had been transferred to ULBs. During the discussion, it was highlighted that procurement of furniture & other items by CMMU was complete but recruitment of Center Manager and support staff was not done due confusion on process of recruitment of such staff by ULBs. To expedite the process, PMC was asked to share the guidelines for recruitment of Center Manager and other support staff so that CLCs could be made operation.
3.	Capacity Building & Training	
3.1	Engagement of COs	<input type="checkbox"/> PMC informed that according to NULM guidelines, Community Organisers which were to be recruited by ULBs, had not been done yet due to involvement of community facilitators engaged under SPUR program. As the SPUR program was over and services of Community Faciliatrs withdrawn, there was urgent need to engaged new Community Organisers for implementation and monitoring of DAY-NULM program. PMC was instructed to expedite the recruitment process of Community Organisers.
4.	Components : EST&P	
4.1	Matrix on EST&P implementation process as per BSDM policy	<input type="checkbox"/> PMC informed that a matrix on EST&P implementation process as per BSDM policy had been prepared and an orientation program for CMMs was organized at Conference Hall, UD&HD on 20 th May 2107.
4.2	Assessment of tasks performed by the STPs and issues with regard to placement of trained beneficiaries.	<input type="checkbox"/> PMC informed that in compliance of the decision taken during last review meeting the file seeking approval for organizing meeting of STPs and Assessment Agencies was moved by PMC. However, it was noted that the file had not reached to PS office. Unnecessary delay in dealing with files was viewed seriously and PMC was instructed to ensure compliance of each decision taken during the last meeting before the next review meeting.
4.3	Contractual obligations of ULBs	<input type="checkbox"/> As per the BSDM policy, if the disbursing department fails to release the payment to STPs/SDCs within 30 days after the submission of invoice without giving any valid reasons, it would be liable to pay simple interest on the due payment at a rate of 0.5% per month till the time actual payment was made. <input type="checkbox"/> PMC was instructed to inform all the ULBs regarding this clause of BSDM Policy.

4.4	Start of Training	<input type="checkbox"/> PMC informed that till now BSDM had shared the list of 49 training centers, where training could be started after signing the MoU with these agencies. PMC also conveyed that file was put-up for approval on the draft MoU that was shared by the BSDM. <input type="checkbox"/> It was decided that classes would start from 24 th June-2017 at all training centers. Respective CMMU will ensure inauguration of training centers in presence of Public Representatives. PMC was instructed to prepare a Plan of Action in this regard. <input type="checkbox"/> PMC was instructed to explore other Government Training Providers to ensure enough number of STPs for achieving the targets. Accordingly targets could be assigned to them after signing MoUs.
4.5	Payment to Assessment Agencies	<input type="checkbox"/> PMC informed that BSDM policy was not clear on payments to Assessment Agencies. <input type="checkbox"/> PMC was directed to discuss the method of payment with BSDM and propose that the payment to the assessment agencies be made through BSDM.
5. Self Employment Program (SEP)		
5.1	Progress of Self Employment Program	<input type="checkbox"/> Progress of Self Employment Program was very poor . PMC informed that the poor results were attributed to lukewarm response from banks. <input type="checkbox"/> PMC was instructed to ensure regular visit to each bank and Branch Manager by City Mission Managers at regular intervals to follow-up on progress of sanctioning applications. <input type="checkbox"/> It was also suggested to approach Regional Rural Banks. State Mission Manager was instructed to co-ordinate with Regional Manager of each bank to expedite disposal of applications. <input type="checkbox"/> Bankers meeting under the chairmanship of Principal Secretary was suggested. PMC to instructed to organize the meeting.
6. Components : Shelter for Urban Homeless		
6.1	Survey of Homeless Persons	<input type="checkbox"/> PMC informed that file was put up for approval.
6.2	MoU with Koshis Trust for O&M of a Shelter at Patna	<input type="checkbox"/> PMC informed that MoU between Koshis Charitable trust and Patna Municipal Corporation was still pending. There were some issues with regard to draft MoU shared by Koshis. Patna Municipal Corporation was of the view that the draft of the MoU should be same as for ALOs. PMC was instructed to follow it up with Patna Municipal Corporation for operation of SUH.
6.3	Proposal for Additional Shelters	<input type="checkbox"/> PMC informed that a letter was issued to ULBs requesting them to send proposals for additional shelters. However, till now, no proposal was received. It was suggested to request intervention of respective DMs for allocation of suitable land for construction of SUH in the town. <input type="checkbox"/> PMC highlighted that in Katihar, the shelter located within the district hospital was constructed from fund released under BRGF. 6 Lakhs were provided under NULM for its O&M. However, health department has now established an Immunization Center in the building.

		<input type="checkbox"/> PMC was instructed for preparing the case in details and put it in file for issuing the letter to Health department.
6.4	Linkage of SULM Portal with BSDM and NULM MIS Portals	<input type="checkbox"/> PMC informed that regular communication was being done with BSDM- MIS team for syncing of data. <input type="checkbox"/> PMC informed that for NULM MIS linkage with SULM MIS, MIS expert visited to MoHUPA for 3 days and got details of data structure.
7	Others	
7.1	Field visit Reports	<input type="checkbox"/> PMC shared that 15 ULBs were visited during this period by SMMU team. Provision of online Field visit report module was also developed on SULM portal.
7.2	Engagement of IEC team members	<input type="checkbox"/> PMC informed that IEC experts were deployed in their respective zones. PMC proposed to issue a letter by department to ULBs informing them about the scope of work and required support to be provided to the IEC teams.

2/6/2017
 (Chaitanya Prasad)
 Principal Secretary

Urban Development & Housing
 Department

No. 04/NULM-83/16 - 1309

Date: 05/06/17

Copy to:

1. Project Manager, NASVI