

Minutes of Meeting—State Urban Livelihoods Mission-Bihar

Date of Meeting : 16th September, 2015 from 11.00 AM to 12:00 PM

Venue : Conference Hall, Urban Development & Housing Department, New Secretariat, Patna

The periodic meeting was held on September 16, 2015 at 11.00 P.M. to review the project progress and related issues of under NULM, Bihar. The meeting was chaired by the Principal Secretary, UD&HD. The Commissioners and Executive Officers of the Urban Local Bodies participated in the meeting through Video Conferencing. The list of the participants is enclosed in separate folder.

The issues and decisions taken in the meeting are as follows:

ISSUE		DECISION TAKEN
1.	Attendance <ul style="list-style-type: none"> Attendance of the participating ULBs 	<ul style="list-style-type: none"> PMC to enlist the participation of the ULBs and make attendance list accordingly before the start of such meetings in future.
2.	SM&ID Component <ul style="list-style-type: none"> Formation of Groups and Federations Disbursement of Revolving Funds Credit Linkage of SHGs Periodic Meetings of SHGs Weekly review meeting of stakeholders 	<ul style="list-style-type: none"> ULBs were instructed to ensure that SHGs, Area Level Federations and City Level Federations are formed and nurtured as per the targets provided to them. Both PMC and ULBs were instructed to ensure achieving the given targets. CMMUs/ULBs should complete the necessary paper works for releasing the Revolving Funds to the eligible SHGs so that the disbursement can be initiated as soon as the state assembly elections are over. PMC through CMMU and Implementing Agencies such as APMAS should ensure commencement of Credit Linkage for eligible SHGs. CMMU to ensure that periodic meetings of the SHGs are regularly held and they are linked with economic activities. Respective Commissioners and Executive Officers of the NULM towns should hold weekly review meetings with all NULM stakeholders. In case above Officials are not available, the City Managers of the respective ULBs may preside over such meetings. The Principal Secretary suggested that in case of other engagements of the officials, holding review meetings electronically though phone or

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<ul style="list-style-type: none">• Coverage of all urban poor households	<p>other means may also be explored and practiced.</p> <ul style="list-style-type: none">• The Principal Secretary instructed ULBs to ensure that all the urban poor households should be linked with Self Help Groups.
<p>3 EST&P Component</p> <ul style="list-style-type: none">• Monitoring of STPs• Availability of beneficiary's details online• Targets and achievement	<ul style="list-style-type: none">• Since implementation of the EST&P component has been decentralised ULBs need to devise strict monitoring system through CMMUs to ensure quality training and tracking of placements.• The Principal Secretary reiterated that all the centres established by the STPs must have web-based biometric attendance system and CCTV to record the presence of the student and quality of training imparted by the STPs.• The SULM MIS should have the details all the beneficiaries in order to ensure transparency through making the details public.• The Commissioners and Executive Officers should take note of the targets placed for their respective ULBs and ensure that the allocated targets are achieved within scheduled time.• ULBs are encouraged to seek more targets in case of increased demand.
<p>4. Shelter for Urban Homeless</p> <ul style="list-style-type: none">• Identification of land• Management of Shelters	<ul style="list-style-type: none">• ULBs which have not identified the land yet should try to find out a suitable piece of land at the earliest. For this, more active role of the ULBs is essential. Where procurement of land requires assistance from district administration, ULBs should approach District Magistrates and seek their intervention for the allotment of land.• ULBs were suggested to formulate innovative plans for operations and management of the Shelters for Homeless on commercial model to make it sustainable in future.• ULBs were instructed to send the proposals for construction of new (additional) shelters as well as for the refurbishment of the existing shelters within a month.• ULBs were instructed to send the report with regard to availability of facilities in the

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		<p>existing shelters sought by the department. As this information was required to be sent to the Central Government, it should reach UD&HD by the evening of September 18, 2015.</p>
5.	<p>Support to Urban Street Vendors</p> <ul style="list-style-type: none"> • Linkage with Social Security Schemes • Permanent structure for Street Vending • Development of Market Zone 	<ul style="list-style-type: none"> • Ensure that Family Members of the Street Vendors are linked with other social security schemes and programmes. • ULBs were advised to identify suitable land available in the town to develop and construct permanent structures / shops / kiosks specially for the purpose of street vending. • ULBs were instructed to develop Market Zones in their towns so that permanent places could be allocated to the Street Vendors. • ULBs were suggested to develop sustainable "Models" for regulating and facilitating street vending in their respective towns.
6.	<p>Self-Employment Programme</p> <ul style="list-style-type: none"> • Facilitation for Self-employment • Long-term vision to create training Institution at ULB level 	<ul style="list-style-type: none"> • ULBs should facilitate individuals / groups in starting self-employment activities after they have gone through the necessary trainings. • The Principal Secretary shared his long-term vision on institutionalization of capacity building activities for the urban poor. He suggested that ULBs should work together with Banks in their towns to establish Urban Self Employment Training Institutes. These USETIs may be formed as an independent institutions or as a branch of the existing RSETIs that are already established in the town for providing training to rural poor. ULBs may provide necessary resources and infrastructure such as Buildings to the Banks for establishing such institutions while the Banks can provide human resources and other facilities for conducting trainings. • USETIs thus established may provide non-residential training programmes for the batches of 30-30 beneficiaries. (residential trainings are not required as beneficiaries are from the same town) • City Mission Managers placed with CMMUs were instructed to pursue the establishment

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		of such institutions with necessary support from the Officials of the ULBs. <ul style="list-style-type: none"> • USETIs should be established by March 2016.
7.	City Mission Management Units <ul style="list-style-type: none"> • Infrastructure and Facilities for the CMMU 	<ul style="list-style-type: none"> • The Principal Secretary emphasized on the Roles and Responsibilities of the CMMUs in Since CMMU staff are part and parcel of the ULBs, they should be provided all the logistic support such as office space and other facilities to perform their duty with improved efficiency.
8.	Participation in the Video Conferencing	<ul style="list-style-type: none"> • The Principal Secretary expressed his concern over low attendance of ULBs and CMMUs for the Video Conference. Since this was the first such event the absence was ignored. However it is mandatory for all ULBs, CMMUs and other stakeholders to attend all future review meetings organized through VC.


 (Amrit Lal Meena)

Principal Secretary, UD&HD

No. 103

October 05, 2015
 Date: September 16, 2015

Copy to:

- i. Officer on Special Duty, UD&HD
- ii. Team Leader, PMC-NULM
- iii. All ULBs for reference and action