

**STATE URBAN LIVELIHOODS MISSION, BIHAR**  
**Minutes of Meeting**

**Date of Meeting :** 2<sup>nd</sup> December, 2015 from 5:00 PM to 6:00 PM

**Venue :** #Chamber of Principal Secretary, Urban Development & Housing Department, New Secretariat, Patna.

A Meeting was held on December, 02, 2015 at 5:00 PM to review the project progress and related issues of order under NULM, Bihar. The meeting was chaired by the Principal Secretary, UD&HD. Ms. Indu Kumari, Officer on Special Duty along with PMC team were present in the meeting.

The issues and decisions taken in the meeting are follows:

| Topic Discussed |  | Discussion and decision made  |
|-----------------|--|---|
| 1.              | <b>Component : EST&amp;P</b>                         |   |
| 1.1             | Enrollment of Trainees                               | <ul style="list-style-type: none"> <li>The progress about the no. of enrollment of trainees must increase up to 30,000 by next 15 days.</li> </ul>  |
| 1.2             | Advertisement regarding EST&P component in newspaper | <ul style="list-style-type: none"> <li>It was shared by the team that file is under process for approval. Once approved, advertisement will be published in the local newspaper.</li> </ul>   |
| 1.3             | Payment of STPs                                      | <ul style="list-style-type: none"> <li>PMC team has shared concern about the slow progress by STPS in absence of payment. In this regard PS has said that though the payments are being done by concerned ULBs after verification. If any ULB, after verification is doing undue delay about STP's payment, Kindly intimate the Department about those ULBs immediately.</li> </ul> |
| 2.              | <b>Component : SM&amp;ID</b>                         |   |
| 2.1             | Formation of SHGs                                    | <ul style="list-style-type: none"> <li>The progress of the formation of new SHGs should be geared up. By 31<sup>st</sup> of the month of December'2015, the number of new SHGs</li> </ul>   |

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|     |  | should be increased up to 1700 adding the number of 135 new SHGs.  |
| 2.2 | Engagement of CRPs                           | <ul style="list-style-type: none"> <li>For the formation of new SHGs, Community Resource Persons provided by APMAS should be engaged for the formation of new SHGs.</li> <li>Prepare the list of Community Resource persons provided by APMAS and put the file for approval.</li> </ul>  |
| 2.3 | Disbursement of Revolving Fund               | <ul style="list-style-type: none"> <li>CMMU must need to follow the disbursement of revolving fund to SHGs and facilitate to Executive officer to expedite the process. The disbursement of revolving fund can be done by organizing the Camp. During the fifteen days, the revolving fund should be disbursed to 338 SHGs to reach the target of 1300 SHGs.</li> <li>It has been observed that the amount of revolving fund at present is very less. Therefore, the amount of revolving fund should be increased from Rs. 10,000/ to 50,000/. In this regard, the proposal should be put <sup>after due Examine</sup> for the provision of Rs. 50,000/ as revolving fund for the <sup>post facto</sup> approval in the meeting of Executive Committee.</li> </ul> |
| 2.4 | Progress about City Livelihood center (CLCs) | <ul style="list-style-type: none"> <li>During the review meeting <del>PMC had shared its concern about the slow progress for the establishment of City Livelihood Center.</del> Further it was shared that already 25 proposals had been submitted for its approval to <sup>of CLC</sup> Department. * On the part of its approval and implementation, it has suggested that let it be implemented by ULB and it was asked for PMC to process the file with guidelines of CLC, so that ULB can send the proposal to UD&amp;HD.</li> </ul>  |

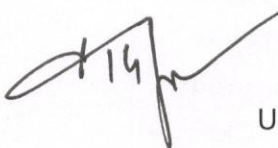
\* These must be approved above.



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| 2.5       | Garbage collection through SHGs  | <ul style="list-style-type: none"> <li>It is proposed that SHGs should be engaged for door to door collection of garbage in each town. The proposal of garbage collection should be made and put the file for approval</li> </ul>  |
| <b>3.</b> | <b>SEP</b>   |  |
| 3.1       | SHG credit linkages  | <ul style="list-style-type: none"> <li>The progress regarding no. of SHGs' credit linkage must increase up to 200 by next 15 days.</li> </ul>  |
| 3.2       | Training by RSETI  | <ul style="list-style-type: none"> <li>Till the review 277 beneficiaries were trained by RSETI. The speed of training must be expedited, so that we can achieve the target. During the discussion it came into the light that there are some issues with RSETI in implementation. It has also been asked to PMC to compile the issue related with RSETI before the review meeting planned for 14<sup>th</sup> Dec-2015.</li> </ul>   |
| <b>4.</b> | <b>SUSV</b>  |  |
| 4.1       | Biometric survey for street vendor   | <ul style="list-style-type: none"> <li>The no. of biometric survey for street vendor must be increased up to 40,000 by next 15 days.</li> </ul>  |
| <b>5.</b> | <b>SUH</b>   |  |
| 5.1       | Amount to be transferred to ULBs for refurbishment of existing shelters.   | <ul style="list-style-type: none"> <li>PMC was directed to prepare proposal for ULB wise fund transfer for refurbishment of 66 existing shelters.</li> </ul>   |
| 5.2       | Small Model shelter for 30-40 beneficiaries to be designed.  | <ul style="list-style-type: none"> <li>PMC was also directed to design small model shelter for the capacity of 30-40 homeless.</li> </ul>  |
| <b>6.</b> | <b>MIS Development</b>   |  |
| 6.1       | SULM Bihar MIS (sulmbihar.in) Vs. NULM MIS (nulm.gov.in) - Data to be inserted by all the stakeholders of NULM Bihar in both the software application. | <ul style="list-style-type: none"> <li>PMC-SULM Bihar delivered a detailed presentation on the issue of entering data into NULM MIS (<a href="http://www.nulm.gov.in">www.nulm.gov.in</a>) and SULM MIS (<a href="http://www.sulmbihar.in">www.sulmbihar.in</a>) by Stakeholders. PMC shared that objective of SULM MIS is more focused on Automation of work Flow &amp; processes at ground level like online work order, online invoicing, automating grading, Job Portal for Skill Training Beneficiaries etc.</li> </ul> |

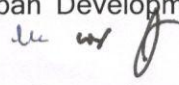


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|     |  | <p>whereas NULM is more on reporting.</p> <ul style="list-style-type: none"> <li>It has been directed to ensure online entry on both the MIS applications by all users. A circular in this regard must be issued along with a detailed user guidelines and process flow to be followed by all MIS users in order to achieve the objective.</li> </ul>                    |
| 6.2 | Request Proposal submitted by PMC dated on 18/02/2015 about provisioning of required software, servers, and proposed Manpower for SULM-Bihar MIS application ( <a href="http://www.sulmbihar.in">www.sulmbihar.in</a> ) development and maintenance. | <ul style="list-style-type: none"> <li>PMC had raised the issue about slow progress regarding availability of required software and server for SULM MIS application. In this regard, OSD had been instructed to process the file for conduction of consultation meeting (include Experts from the IT department) for the review of proposal submitted by PMC.</li> </ul> |
| 7.  | <b>Others</b>  |  |
| 7.1 | Issuing Press Releases on NULM   | PS has directed PMC to get press release duly signed by him and published on the various schemes of NULM on a daily basis. Soft copy of these press-releases needs to be published online via <a href="http://www.sulmbihar.in">www.sulmbihar.in</a> .   |



*Amrit Lal Meena*  
14/12  
**(Amrit Lal Meena)**

Principal Secretary,  
Urban Development & Housing Department



No. ....

Date: December ....., 2015

Copy to:-

- Officer in Special Duty, UD&HD
- Team Leader, PMC-NULM