

MINUTES – EXECUTIVE COMMITTEE (EC) – 7th MEETING

State Urban Livelihoods Mission
Urban Development & Housing Department, Govt. of Bihar

The 7th Executive Committee meeting was held on March 23, 2021 at 11:00 A.M. under the Chairmanship of Shri. Amir Subhani, Development Commissioner, Government of Bihar through Video Conference to review the progress under Deendayal Antodaya Yojana – National Urban Livelihood Mission (DAY-NULM) and to seek approval of the Committee as per Agenda placed by the Urban Development and Housing Department, GoB.

Members Present: As per sheet enclosed.

The Agenda wise discussion and decisions taken are as follows:

Agenda	Agenda Item	Discussions held and Decisions Taken
Agenda 1/18	Confirmation of the minutes of the previous meeting held on February 13, 2019.	Proceedings of the last meeting held on February 13, 2019 were confirmed.
Agenda 2/18	The Action taken report on the various items discussed during the previous EC meeting.	The Committee expressed its satisfaction over the Action Taken on the decisions taken at the last meeting. <u>Decision Taken:</u> The Chair directed that the department should analyse and prepare a feasibility report before coming to a conclusion on handing over the Social Mobilisation and Institutional Development component to JEEViKA and submit the report to the Chair for further directions.
Agenda 3/18	Review of the Progress made from February 2019 to February 2021.	<p>The progress under the scheme was presented. Under the EST&P component, out of 142 urban local bodies, 76 skills development centres were available covering 50 urban local bodies. From the last meeting held, 9553 beneficiaries have been enrolled and trained or being trained through available Skill Development Centres (SDCs). Out of those trained, 7000 beneficiaries have been certified. However, due to recent pandemic caused by Covid-19, all training activities were suspended from March to December 2020. Principal Secretary, UD&HD requested BSDM to assign more numbers of SDCs, especially in the towns where SDCs have not been allocated to the department.</p> <p>Under the SM&ID component, 7258 SHGs were formed against the cumulative target of 6250 till February 2021 and 4250 Self Help Groups have been assisted with revolving funds. Against the target of 123, only 37 ALOs could be registered. In order to increase the sales of products produced by SHGs, collaborations with online e-commerce portals such as Flipkart and Amazon have been done.</p> <p>Under Shelter for Urban Homeless component of the Mission, 10253 Homeless persons were surveyed. In order to provide</p>

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		<p>shelter to the homeless, 80 shelters were functional across the state.</p> <p>Under the Support to Urban Street Vendors component the Schemes and Rules have been notified as per requirement of the Street Vendors Act 2014. 1,60,468 vendors have been identified through the GIS based survey application in the state. Against the annual target of 05 vending zones, 5 vending zones have been made operational. It was also informed that a few vending zones have been constructed in Patna which would soon be made operational.</p> <p>Under SEP component of the Mission, against the target of 3600 in SEP (Individual Enterprises & Groups) for providing loans through banks, the achievement was 2164 while the bank linkage for Self Help Groups (SHGs) was 1155 against the target of 3450.</p> <p>The Chair expressed concern on the low number of bank linkages to urban SHGs and individual enterprises. The representative of the State Level Bankers Committee (SLBC) responded that due to recent pandemic, the progress had been low. He informed the Chair that there has been substantial progress in the last few months. The SLBC representative assured that the banks would achieve the targets of NULM scheme in the coming financial year.</p> <p>The Principal Secretary, UD&HD presented the progress made under PM SVANidhi scheme. Out of total surveyed 1,60,468 street vendors, 91,261 vendors have applied for the working capital loan of Rupees 10000/- each. Out of the total applications submitted to lending institutions, 39,802 applications have been sanctioned of which 15,280 applications have been disbursed.</p> <p>Despite the pandemic caused by Covid-19 which had restricted implementation of the scheme, the progress was found to be satisfactory.</p> <p><u>Decisions Taken:</u></p> <ul style="list-style-type: none"> • The Chair directed that all the existing skill development centres complying with the NULM guidelines should be allocated targets for initiating training. BSDM to provide additional skill development centres to UD&HD as per requirement. • 13 vending zones which are ready in Patna should be made functional after due diligence and all other vending zones sanctioned by the department should also be made functional at the earliest. • State Level Bankers Committee was directed to ensure that yearly targets under the Self Employment

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		<p>Programme and Bank Linkages to SHGs are achieved.</p> <ul style="list-style-type: none"> • SLBC to take necessary actions for disbursement of all the applications sanctioned under the PM SVANidhi scheme by the first week of April 2021. • The vacant positions of two City Mission Managers to be filled at the earliest. • For registration of Area Level Organizations at District Cooperative Offices, a checklist for required documents should be prepared to expedite the registration process.
Agenda 4/18	Restructuring of the Selection Committee for Engagement of Community Organizers by ULBs.	<p>In the Executive Committee Meeting held on December 27, 2017 the selection criteria for engaging Community Organizations were approved. As per approved guidelines, the selection committee consisted of 3 members i.e., Municipal Commissioner or Executive Officer, City Manager and City Mission Manager (SM&ID). Wherever, City Manager is not available, the Executive Officer may nominate the third member.</p> <p>On the basis of recommendations received from the ULBs, Mayor/Chairman was also included in the Selection Committee as members which were approved by the Executive Committee in its meeting held on February 13, 2019.</p> <p>Subsequently it was observed during the scrutiny of the papers submitted by the Community Organisers that in some cases, the experience certificates submitted by were not genuine and because of the representation of public representatives in the Selection Committee, the selection process in some of the ULBs had been delayed due to their pre-occupation in other programs.</p> <p>Therefore, it was proposed that the all the existing Selection Committee formed at ULB level for the selection of Community Organizers, be dissolved and new Committees having membership as per approval granted by the Executive Committee in its meeting held on December 27, 2017 be formed.</p> <p><u>Decision Taken:</u> The approval on restructuring of Selection Committee for Community Organisers (COs) was granted. The Selection Committee should be reconstituted having following as members:</p> <ol style="list-style-type: none"> 1. Municipal Commissioner/Executive Officer 2. City Manager 3. City Mission Manager (SD&I) <p>In absence of deputation of City Manager or City Mission Manager (SD&I), the Municipal Commissioner / Executive Officer of respective ULBs would nominate City Mission</p>

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		<p>Manager (Skills & Livelihoods) as member of the Committee. The selection of COs would be done on the basis of written test followed by computer literacy test and interview by the Selection Committee.</p> <p>The bio-data of shortlisted candidates would be scrutinised by the State Mission Manager (SM&ID)/State Project Coordinator/Team Leader of PMC-NULM appointed by the department before initiating written test. Only eligible candidates should be allowed to take the written test and subsequent interviews.</p> <p>After selection of Community Organizers (COs) by the Selection Committee through the process stated above, it will not be mandatory to seek approval of the Standing Committee and/or public representatives at ULB level.</p>
Agenda 5/18	Operationalization of City Livelihoods Centre (CLC) under DAY-NULM through Public Private Partnership (PPP) mode	<p>The development of the City Livelihood Centre (CLC) aims to support Urban Poor by providing them one stop solution to market their products and services. As per NULM Guidelines, ULBs may also outsource the functioning of CLC to Community Based Organization (CBO) e.g., City Level or Area Level Federations of SHGs or any other organization/agency, if needed.</p> <p>Some of the Area Level Organizations, a registered association of Self-Help Groups which are capable to establish and run the City Livelihoods Centres, have shown their interest in establishing and running the CLCs.</p> <p>Therefore, to provide scope for such Area Level Organizations which are interested in establishing CLCs, Urban Local Bodies may be allowed to enter into an agreement with the ALO/City Level Federations of Self-Help Groups for establishing the CLCs as per NULM Guidelines on profit sharing basis.</p> <p><u>Decision Taken:</u> Urban Local Bodies may enter into an agreement with the interested Area Level Organisations/City Level Federations of Self-Help Groups for establishing the City Livelihoods Centres (CLC) as per NULM Guidelines on profit sharing basis in addition to the existing operational guidelines for operating CLCs through PPP mode.</p>
Agenda 6/18	Social Audit of the SUH Component	<p>As per Guidelines of the NULM, social audit of the SUH component of the scheme by third party has to done on annual basis. The department through its letter no 450 dated 02.08.2019 entrusted the social audit Social to Audit Society, Rural Development Department, GoB. However, the audit has not been initiated by the Society.</p> <p>The State Level Shelter Monitoring Committee constituted as per the order of the Hon'ble Supreme Court in its meeting held on December 2, 2020 suggested that since Social Audit Society has not been able to conduct the social audit, it should be done</p>

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		<p>by a third party selected through open bidding process.</p> <p>Decision Taken: The Social Audit of the shelters should be conducted by Social Audit Society established under Rural Development Department, GoB. UD&HD to formally request for social audit of functional shelters for urban homeless within a week to the Rural Development Department.</p>
Agenda 7/18	Revision of Honorarium paid to the Managers and Caretakers engaged for Shelter Management under the Shelter for Urban Homeless (SUH) Component	<p>As per NULM Guidelines, there is a provision of one Manager and three Caretakers to manage the operations of the shelters having capacity of 50 beds. Subsequently, the guidelines for management of the shelters were approved by the Executive Committee in its meeting held on 30th October, 2015. Accordingly, Area Level Organizations (Regional federation of SHGs) which are managing the shelter are providing the services of Managers and Caretakers.</p> <p>The guidelines issued on 25th October 2018 by the Ministry of Housing and Urban Affairs, GoI for facilitating monitoring of shelter for urban homeless through State Level Committees constituted as per order of the Hon'ble Supreme Court stated that "Committee should review whether the shelter management staff engaged by the Shelter Management Agency (in case of Bihar, Area Level Organisation) is being paid @ not below the minimum wages".</p> <p>The minimum wages in the state as per the notification dated 24.3.2020 of the Department of Labour, Government of Bihar is Rs. 287/day for unskilled and Rs. 299/day for the semi-skilled workers for the scheduled employment.</p> <p>As recommended by the State Level Shelter Monitoring Committee, revision in the existing amount of honorarium was proposed. It was also proposed that payment to the staff managing the shelter be made directly through RTGS/ PFMS whereas the maintenance funds are allocated separately to the managing ALO's account through RTGS/ PFMS.</p> <p>Decisions Taken: The approval was granted on the policy for revision of honorarium paid to Manager and Caretaker managing shelters for urban homeless.</p> <p>The Manager deputed at shelters would be paid @299/day and Caretakers would be paid @287/day as per Notification No. – 05/ M.W. – 403/07 L&R; dated: 24.3.2020 of the Department of Labour, Government of Bihar.</p>
Agenda 8/18	Approval on policy for hiring buildings on rental basis for establishing homeless shelters.	There were 10253 homeless in the state as per survey conducted during 2019-20. Against the total homeless persons surveyed, the cumulative capacity of the existing shelters is 2790 only. To accommodate rest of the 7463 homeless

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		<p>persons, construction of 153 (50 bed each) more shelters will be required. However, suitable municipal land around the concentration of homeless population is not available in majority of the towns.</p> <p>A brief policy for use of rental building as shelters for urban homeless along with draft Expression of Interest (EoI) was prepared and shared with the ULBs after due approval of the Hon'ble Minister – UD&HD in which it was proposed that the rent should be at par with the Annual Rental Value (ARV) of the area as per provisions of the Bihar Municipal Act 2007 (Part IV, Municipal Revenue, Chapter XV para 6, 7 and 8). However, in case the ARV is low, 10% variation may be considered. The monthly rent may be paid in advance by the ULB to the owner offering the premises.</p> <p><u>Decision Taken:</u> The proposal on the rental policy for establishing shelters for urban homeless was approved with the condition that the maximum payable rent should be decided on the basis of Sub-divisional Officers (SDOs) fair rent fixation system.</p>
Agenda 9/18	Engagement of RSETI for EDP training under Self-Employment Programme (SEP)	<p>As per Guidelines of the NULM, under Self-Employment Programme component ULBs should arrange to conduct Entrepreneurship Development Programme (EDP) for 3-7 days for individual and group entrepreneurs. The EDP training suited to their skills, training, aptitude and local conditions may be arranged through institutions such as Rural Self Employment Training Institutes (RSETI), reputed institutions engaged in entrepreneurship development/ training, management/ educational institutes, reputed NGOs engaged in entrepreneurship development/ training etc.</p> <p>In the past, a Memorandum of Understanding with RSETI (NACER) for livelihoods promotion activities through skills and entrepreneurship development for target beneficiaries under NULM was signed on 28.10.2016 for the period of three years till 27.10.2019.</p> <p>It was proposed that to train beneficiaries under Entrepreneurship Development Programme (EDP), services of RSETI may be engaged after signing a Memorandum of Understanding.</p> <p><u>Decision Taken:</u> Considering essentiality of training for beneficiaries of scheme, the proposal for MoU with RSETI was approved.</p>


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Agenda 10/18	Proposal for engaging Self Help Groups and other trained beneficiaries of the NULM for providing CSC services	<p>The Common Services Centres (CSCs) are internet enabled access points for delivery of various Digital Services (e-Services) to the citizens. The CSCs are equipped to act as a front-end delivery points to deliver Government, Social and Private Sector services to the urban population. CSCs are delivering a variety of services such as banking, insurance, pension, PAN, IRCTC, computer training, health, education, mobile recharge etc. to citizens in rural India, changing the way they learn, communicate, manage their livelihoods, and access government, health, financial and other services. It is being managed by the CSC e-Governance Services India Limited, a Special Purpose Vehicle setup by the Ministry of Electronics & Information Technology (MeitY), Government of India.</p> <p>CSC-SPV has proposed signing MoU with the State Urban Livelihood Mission, Bihar for facilitating setting up an running the CSCs by the eligible self-help groups or its members or beneficiaries of the EST&P component of the DAY-NULM. Since CSCs are charging a nominal fee for providing its services, this initiative will provide additional livelihood opportunities to Self Help group members and various other beneficiaries of the scheme and further strengthen the federations of the SHGs.</p> <p><u>Decision Taken:</u> The proposal for signing MoU with the CSC e-Governance Services India Limited was approved to enable State Urban Livelihoods Mission, Bihar to train and engage SHGs and other beneficiaries for running the Common Service Centres (CSCs).</p>
Agenda 11/18	Payment of Allowances and Honorarium to CRPs through RTGS/PFMS	<p>Keeping in account the absence of resource organizations, services of Community Resource Persons were engaged for the purpose of formation and nurturing of SHGs as per SM&ID guideline. CRPs are working towards strengthening of capacities of SHGs in terms of group management and providing proactive support to SHGs for bank linkages and self-employment initiatives.</p> <p>The Chair enquired about the process of honorarium being paid to CRPs to which the Principal Secretary, UD&HD informed that the CRPs were being paid their allowances and honorarium through their respective Area Level Organisations which were allowed to keep 10% of the allowance/honorarium paid to CRPs as institutional charges.</p> <p>However, it has been observed that in various Urban Local Bodies, CRPs are not being paid despite release of due allowance and honorarium to the ALO's by the respective ULBs.</p> <p>Therefore, it was proposed that the allowance/honorarium payable to CRPs may directly be credited to their account</p>

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		<p>through RTGS/PFMS after deducting 10% institutional charges. The 10% amount thus deducted as institutional charges from the payable amount to each CRP may be credited to ALO's account through RTGS/PFMS.</p> <p><u>Decisions Taken:</u> The present system for payment shall continue.</p>
Agenda 12/18	Operational differences between NULM and BSDM guidelines which needs to be addressed	<p>The EST&P component of the DAY-NULM is being implemented through the skill training centres provided by Bihar Skill Development Mission.</p> <p>However, the NULM guidelines on some of the parameter such as the criterion for attendance, employment tracking, requisite of skill development centres to be registered on the Skill Management & Accreditation of Training Centre (SMART) on Skill India Portal and instalment of payments to be made to training providers are different from that of BSDM.</p> <p>The Chair asked the Labour Resource Department if there would be any practical difficulties in implementing the provisions of NULM to which Principal Secretary-cum-Chief Executive Officer, BSDM (Labour Department) confirmed that the suggested provisions could be implemented.</p> <p><u>Decision Taken:</u> As DAY-NULM is a centrally sponsored scheme, it was decided that the NULM provisions would be incorporated in the BSDM portal so that Training Providers can follow the NULM norms.</p>
Agenda 13/18	Census Survey of Homeless Population	<p>Survey of homeless is conducted twice in a year as per guidelines of NULM. The State Level Shelter Management Committee (SLSMC) formed as per the directions of Hon'ble Supreme Court for monitoring of Shelters for Urban Homeless (SUH) component have asked for inclusion of survey of homeless in the State in the upcoming Census Survey 2021.</p> <p><u>Decision Taken:</u> Since Census is a central subject and conducted as per guidelines of Office of the Registrar General and Census Commissioner, India (ORGI), the agenda was dropped.</p>
Agenda 14/18	Leasing out unused / vacant land belonging to other state departments in urban areas to urban local bodies for construction of shelters for homeless	<p>As per the survey conducted during 2019-20, there were 10253 homeless in the state whereas the present capacity available in 80 shelters for homeless which are operational in state is 2790. Since municipal land is not available for the construction of new shelters in majority of the urban areas, the State Level Shelter Monitoring Committee recommended exploring the possibilities of transferring such land belonging to other departments lying unused or there is no future plan to use the identified land for construction of permanent shelters.</p> <p>It was proposed that other departments having unused / vacant</p>

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		<p>land in the urban areas may consider transferring the land to respective ULB or issuing no objection certificate for construction of homeless shelters on such land.</p> <p><u>Decision Taken:</u> In-Principal approval was granted on the proposal. However, it was directed that Urban Local Bodies should identify unused/vacant land in urban areas and coordinate with the respective line departments with request for transferring such land for construction of shelters for urban homeless (SUH).</p>
Agenda 15/18	Establishment of Recovery Shelters on the ground floor of the existing Shelters for Urban Homeless (SUH) built inside or close to Sadar Hospitals.	<p>As per NULM Guidelines, all weather special shelters for old persons without care, mentally ill, recovering patients and their families etc. may be provided.</p> <p>UD&HD vide its Letter No. – 189; date: 27/01/2020 has proposed to the Health Department to establish Recovery Shelters in the existing Shelters for Urban Homeless (SUH) built inside or close to Sadar Hospitals in Arah, Chapara, Hajipur, Sitamari, Bhagalpur, Nawada, Araria, Katihar and Warsaliganj from NULM funds.</p> <p><u>Decision Taken:</u> UD&HD to coordinate with Health Department to establish Special Recovery Shelters for Patients and their families on the ground floor of existing SUHs built inside or close to Sadar Hospitals using funds sanctioned under DAY-NULM if the existing buildings meet the technical requirements for establishing recovery shelters.</p>
Agenda 16/18	Convergence with other Schemes for Urban Homeless	<p>As per NULM Guidelines, the shelters for urban homeless would be a space for convergence and provisions of various entitlements of social security, food, education and health care systems to the inmates. All homeless persons, in shelters should be given priority under various schemes and government programmes. An illustrative list where such convergence is desirable is given below:</p> <ul style="list-style-type: none"> ➤ Identity Proof and Postal Address, Elector's Photo Identity Card (EPIC), Adhaar Card, etc. ➤ Old – age, widows, disability pension, BPL Cards, PDS Ration Card, PDS Subsidy, ICDS, etc. ➤ Bank or Post Office Accounts, Linkages to schemes for Social Security Net. ➤ Admission to government schools, Direct Benefit Transfer under Govt. Schemes ➤ Rehabilitation of disabled schemes of MoSJ&E ➤ Admission to public hospitals for health care/Ayushman Bharat ➤ Linkage to PMAY ➤ Referral services for women & children in distress with SWADHAR, UJJAWLA, SABLA, One Stop Centre, Women Helpline Scheme, Schemes of MoW&CD

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		<p>It was proposed that concerned departments may nominate a Nodal Officer from their department to coordinate with UD&HD for the provision of entitlements to the Homeless.</p> <p>Decision Taken: The proposal for nominating Nodal Officers for coordination with the UD&HD and ULBs by the concerned departments was approved.</p>
Agenda 17/18	Appointment of Agency as Project Management Consultant	<p>Vision EIS Consulting Pvt. Ltd has been appointed as Project Management Consultant (PMC) for facilitation and monitoring the implementation of NULM through open bidding process. As per the contract, the services of PMC-NULM have been procured for a year starting from September 4, 2020, which is extendable every year till the Mission period subject to satisfactory performance of the PMC and availability of funds.</p> <p>Decision Taken: It was noted.</p>
Agenda 18/18	Any other issues with the permission of the Chair.	

Meeting ended with the vote of thanks to the Chair.


 (Amir Subhani) 26.4.21
 Chairman-cum-Development Commissioner
 Government of Bihar

No. 04/NULM - 03/16 -⁵⁰⁰

Date: 28/4/21

Copy to: All Members (List Enclosed)