

Handwritten notes: *Yamraj*, *23/11/16*, and other illegible scribbles.

Minutes of Meeting-State Urban Livelihoods Mission-Bihar

Date of Meeting : 23rd November, 2016 from 09:30 AM to 12:00 PM
Venue : Chamber of the Principal Secretary, UD&HD - Patna.

A Meeting was held on 23rd November, 2016 at 09:30 am to review the progress and related issues under DAY-NULM, Bihar. The meeting was chaired by the Principal Secretary, UD&HD. Additional Secretary cum Mission Director, Deputy Director (BUDA), Representatives of SPUR, APMAS and NASVI along with team members of PMC-NULM participated in the meeting.

The issues discussed and decisions taken in the meeting is as follows:

Issues		Decision
1	Component : Support for Urban Street Vendors	
1.1	Engagement of Resource Agencies for survey of street vendors and hiring of Consultants for Planning, Designing and Implementation of vending zones.	<ul style="list-style-type: none"> <input type="checkbox"/> The draft Request for Proposal prepared for hiring resource agencies and consultants was shared by PMC. After the detailed deliberation on the format, PMC was directed to incorporate following suggestions: <input type="checkbox"/> Since the deliverable for the existing towns and newly added towns under DAY-NULM would be different, accordingly the Scope of Work for both towns should be very specific in context of tasks to be carried out by the selected agency and their deliverables for each cluster. <input type="checkbox"/> The Scope of Work of the agencies should include implementation of the City Vending Plans developed by them or any other agency. The Agency should be responsible for mobilizing, shifting and rehabilitating the vendors as per vending plans. <input type="checkbox"/> % of Payment to agency must be linked with deliverables. Greater percentage of payment should be scheduled for implementation of the vending zone plans to ensure that Vendors are re-located and vending zone planning done as per approved plans.

✓

ok

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1.	Issuance of Provisional ID card and Vending Certificate	<p>Draft provisional ID card was shared for review.</p> <ul style="list-style-type: none"> <input type="checkbox"/> The draft was approved with suggested changes. <input type="checkbox"/> It was decided to provide suitable space on I-Card to place ^{image of} Fingerprints of the vendors. <input type="checkbox"/> Deputy director said that printing of Provisional ID card at ULB level would delay the printing as for many ULBs the number of prints would be very small. Therefore, it was decided that of the printing of I-Cards would done through department. <input type="checkbox"/> It was decided that I-Cards vendors involved in vending of Chicken/ Fish/ Mutton would not be issued provision I-Cards till they are earmarked designated place in the vending zones.
1.3	Survey completion report and Details of Identified vending zones	<ul style="list-style-type: none"> <input type="checkbox"/> NASVI was directed to submit vendors survey completion report duly approved by ULBs within 15 days. <input type="checkbox"/> As per NASVI report, 301 vending zones in 42 towns have been identified. However, the land details of the identified sites were not provided in the reports. Therefore, NASVI was directed to provide complete details like location, land ownership details, along with Khata / Khasra number of vending zones identified by it to ULBs and compiled report to UD&HD within 15 days. <input type="checkbox"/> PMC was directed to collect some good models of vending zones across country and share the same with ULBs.
2	Component : Social Mobilization and Institution Development	
2.1	Engagement of Resource Organization for SHG and ALO formation	<ul style="list-style-type: none"> <input type="checkbox"/> PMC informed that RFP for 98 towns had already been moved for approval. However, it was observed that the number of towns was too large to manage the assignment by one agency. Therefore following were suggested: <input type="checkbox"/> Entire area of operations may be divided into three clusters on the basis of geographical proximity of ULBs in each cluster. The suggested clusters comprise of following commissaries: <ul style="list-style-type: none"> 1st Cluster –Tirhut, Darbhanga and Saran. 2nd Cluster- Patna, Magadh & Munger 3rd Cluster- Koshi, Purnia, & Bhagalpur. <input type="checkbox"/> As each cluster would comprise of existing as well

		<p>as new towns, the scope of work for existing towns and new DAY-NULM towns should be mentioned separately and specifically against each cluster in RFP.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Each agency would be allowed to apply for one cluster only.
2.2	Formation of SHGs / ALOs	<ul style="list-style-type: none"> <input type="checkbox"/> PMC presented separate sheets on progress done through CRPs and collectively by APMAS & SPUR team under SM&ID. The progress so far about formation of SHGs was observed to be slow. PMC was directed to present the progress of APMAS and SPUR separately. <input type="checkbox"/> Since SPUR had started withdrawing the services of Community Facilitator from the field, the progress under SM&ID component was being affected. SPUR was directed not to remove Community Facilitators from the field till PMC has made alternative arrangements such as engagement of resource organizations or appointment of community Mobilisers. <input type="checkbox"/> PMC shared that out of 9000 SHGs formed under the component, the account of only 6500 has been opened. PMC informed that the progress on NULM portal could be registered only after the opening of account of SHG. Therefore despite having formed 9000 SHGs, Bihar State could show only 6500. APMAS and SPUR were directed to expedite opening of accounts of the SHGs formed by them. <input type="checkbox"/> The entry of SHG data by APMAS on DAY-NULM – MIS portal was observed to be slow. APMAS was directed that within 15 days all SHGs must have Bank Accounts and complete profile of SHGs and ALOs must be entered on MIS-Portal. <input type="checkbox"/> PMC had been asked to share the user Id and password with SPUR representatives to monitor the progress of MIS entry on DAY-NULM portal by APMAS. <input type="checkbox"/> PMC was further directed to recommend payments to APMAS on the basis of performance as per DAY-NULM guidelines.



2.	Establishment of City Livelihood Center	<input type="checkbox"/> PMC shared that total 19 CLC had been approved and fund had been transferred to ULBs for operationalization. However, ULBs were not serious about establishing the CLCs. <input type="checkbox"/> PMC was directed to take initiatives and establish CLCs through CMMUs.
3.	Components : EST&P	
3.1	Progress under EST&P	<input type="checkbox"/> The progress under EST&P component against Target was found to be very slow. PMC informed that the due to directive that all trainings should be completed before December 31, 2016 as per BSDM guidelines, issuing new work orders had been stopped by the ULBs. Representative of BSDM informed that verification of training centers would be completed by end of Dec-2016 which might delay the process of issuing new work order further. PMC was directed to draft a letter for all ULBs instructing them to issue new work orders.
4	Components : Self Employment Program	
4.1	Progress on Self Employment Program	<input type="checkbox"/> The progress under SEP was not satisfactory. <input type="checkbox"/> To improve the progress, PMC was instructed to attend the district level bankers meeting held under the Chairmanship of the District Magistrate with specific agenda. City Mission Managers should ensure that bank wise details of pending applications are included in the agenda. <input type="checkbox"/> PMC was also instructed to allocate a target of at least 10-credit linkage per month to each CMM. <input type="checkbox"/> PMC representatives had shared that after MoU with R-SETI, different branches of R-SETI started conducting training to SHG's members under DAY-NULM. PMC was instructed to submit RSETI wise report to the department. <input type="checkbox"/> APMAS had been asked to expedite the facilitation process of credit linkages to SHGs members.
5	Others	
5.1	Submission of Transition Plan	<input type="checkbox"/> SPUR team was directed to submit transition plan for all activities carried out by it or its agencies under SM&ID and SUSV component to Department immediately.



5.3	Field Visits by State Experts of PMC	<input type="checkbox"/> PMC shared that total 12 ULBs were visited during this period. <input type="checkbox"/> PMC was directed to submit Field Visit reports every week.
5.3	Presence of Patna Municipal Corporation NULM team in the review meetings.	<input type="checkbox"/> Nodal Officer, NULM of the Patna Municipal Corporation and CMMU members were directed to attend the periodic review meetings held under the chairmanship of the Principal Secretary.

24/11/2016

(Chaitanya Prasad)
Principal Secretary,
UD&HD

Date: 26-11-2016

No. 2619

Copy to:

1. Team Leader, SPUR , Team Leader, PMC-NULM, State Co-coordinator, NASVI, Patna, Project Manager, APMAS, Patna, Representatives from BSDM

