

## Minutes of Meeting–State Urban Livelihoods Mission-Bihar

**Date of Meeting** : 10<sup>th</sup> Aug, 2016 from 9:30 AM to 11:30 AM  
**Venue** : PS Chamber, UD&HD - Patna.

A Meeting was held on August 10, 2016 at 9:30 am to review the progress and related issues under NULM, Bihar. The meeting was chaired by the Principal Secretary, UD&HD, Deputy Director (BUDA), Deputy Director, BUDA, Team Leader, SPUR and the team members of PMC-NULM, NASVI and SPUR participated in the meeting.

The issues and decisions taken in the meeting are as follows:

	Issues	Decision
<b>1</b>	<b>Component-Social Mobilization &amp; Institution Development</b>	
1.1	The Bylaws, Rules and Scheme for the Vendors Act, 2014 have yet not been finalised and submitted to Legal Department for vetting.	<ul style="list-style-type: none"> <li><input type="checkbox"/> The Principal Secretary expressed his unhappiness over the delay in processing the three documents required for implementation of the Act.</li> <li><input type="checkbox"/> He questioned the relevance of some of the provisions proposed in the Scheme. The major observation was regarding allowing one-side mobile vending on 2.5 Mtrs wide road. Principal Secretary suggested that it should be reviewed and vending should not be allowed on any road having less than 3.5 Mtrs. width instead of 2.5 Mtrs. as proposed.</li> <li><input type="checkbox"/> The Scheme prepared by the PMC in consultation with NASVI did not propose any provisions for the vending on the roads having width between 2.5 to 6 Mtrs. It had been left out. One side vending might be allowed on such roads if it was a no vehicular road.</li> <li><input type="checkbox"/> PMC was instructed to form of a team comprising of Team Leader, PMC, Mr. RakeshTripathy of NASVI and Mr. K K Narayan to review the provisions of Bylaws, Rules and Scheme and finalise all the documents within the week.</li> <li><input type="checkbox"/> PMC was also instructed to follow-up with the Legal Department on daily basis to ensure early vetting of the revised documents.</li> </ul>
1.2	<ul style="list-style-type: none"> <li><input type="checkbox"/> Request for Proposal for engagement of Resource Organization</li> <li><input type="checkbox"/> The draft RFP has not been submitted yet.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> PMC was instructed to expedite the preparation of RFP for the selection of RO defining the selection criteria, financial mechanism, output, deliverables, payment schedule etc.</li> <li><input type="checkbox"/> PMC was also instructed to prepare a comparative table to present the differences between proposed RFP and the RFP floated by SPUR for the selection of ROs in the past.</li> </ul>
1.3	Formation of SHGs / City Level Federation/ State Level Federation	<ul style="list-style-type: none"> <li><input type="checkbox"/> PMC was instructed to mobilise greater number of CRPs to expedite the formation of SHGs.</li> <li><input type="checkbox"/> APMAS was instructed to ensure formation of City Level Federations in all the towns (42) by</li> </ul>

	<ul style="list-style-type: none"> <li><input type="checkbox"/> Team Leader, SPUR, informed that the there was no further scope for formation of new SHGs in Non-SPUR towns as it had reached saturation. However, new SHGs could be formed in SPUR towns (25 Nos) by engaging CRPs.</li> <li><input type="checkbox"/> Formation of state level federation.</li> </ul>	<p>September, 2016 so that the State Level Federation can be constituted.</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Representation of each CLF should be ensured in State level Federation.</li> </ul>
1.4	<p>Regularisation of Fortnightly Camp organised for distribution of Revolving Fund to SHGs</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> APMAS informed that there were delays in distribution of Revolving Funds to SHGs.</li> <li><input type="checkbox"/> PMC shared that earlier fortnightly camps were organised in each town for the distribution of Revolving Funds along with the distribution of entitlements under RAY, HFA and SBM. However, it has now been stopped.</li> <li><input type="checkbox"/> Release of <sup>Revolving</sup> Revolving Fund to 11 Area Level Federations who have already been registered.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> PMC was instructed to expedite the distribution of RFs to eligible SHGs and issue instructions to all City Mission Management Units to restart organising camps for the distribution of Revolving Funds with the help of APMAS team.</li> <li><input type="checkbox"/> All ULBs to be issued instructions by the Principal Secretary to organise camps.</li> <li><input type="checkbox"/> APMAS was instructed to provide the list of SHGs who had been graded and were eligible for receiving the RF to CMMUs so that RFs could be released to those SHGs.</li> <li><input type="checkbox"/> PMC was instructed to copy all the communication with regard to distribution of RF to APMAS and SPUR for their information and necessary action wherever required.</li> <li><input type="checkbox"/> PMC was instructed to initiate release of RFs to the registered Area Level Federations.</li> </ul>
2	<b>Component-Support for Urban Street Vendors(SUSV)</b>	
2.1	<p>Completion of Street Vendors survey and uploading data on SULM website.</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Till date data for 5068 vendors had been uploaded on the website despite the assurance by NASVI to upload entire data by the end of July 2016.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> APMAS was instructed to complete the survey in all towns and upload entire data within a week.</li> </ul>
2.2	<p>Development of Vending Zone in Darbhanga and Patna</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> State Mission Manager along with NASVI representatives visited the Darbhanga ULB and appraise the development on Vending zones to District Magistrate. However, the land was not finalised yet.</li> <li><input type="checkbox"/> NASVI representatives informed that there were 18 vending zones identified in Patna but no action had been taken yet.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> PMC was instructed to do regular follow-up with Darbhanga Municipal Corporation and Office of District Magistrate for early identification and transfer of land developing vending zones.</li> <li><input type="checkbox"/> NASVI was instructed to visit Patna Municipal Corporation and follow-up on submitted proposals for developing vending zones .</li> </ul>

2.3	<p>Development of Vending Zone in Motihari</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Funds have been released for developing vending zone but the progress was nil.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> PMC was instructed to follow up with the Executive Officer, Motihari and resolve the issues if any within a week.</li> </ul>
2.4	<p>Hiring Consultants for Planning and Designing Vending Zones</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> RFP for empanelment of Consultants for Planning and Designing Vending Zones to be prepared and floated</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> PMC was instructed to divide the entire assignment into packages and prepare RFP accordingly. PMC was advised to seek support from SPUR team for finalising the packages.</li> </ul>
<p><b>3 Component -Employment through Skill Training and Placement</b></p>		
3.1	<p>Status of Achievement against 2016-17 target</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> There is scope of short duration training of minimum 20 hours under DAY-NULM that would be considered under Re-Skilling and was allowed as per the NULM guidelines.</li> <li><input type="checkbox"/> Convergence with other schemes such as Housing for All and SBM could provide opportunities for re-skilling of construction workers which would benefit large number of masons and other semi-skilled workers.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> To achieve the target, it was also decided that more training agencies need to be engaged for EST&amp;P component.</li> <li><input type="checkbox"/> Accordingly PMC was instructed to communicate with NSDC / SSC empaneled agencies regarding their sector, establishment in Bihar, willingness to work in the state, etc and finalise a report on coordination done with such agencies.</li> <li><input type="checkbox"/> It was also decided that a separate MoU could be done with C-DAC. Department had received its proposal for conducting training in Patna and Gaya district which could be considered. PMC was instructed to initiate process in this regard.</li> <li><input type="checkbox"/> PMC was instructed to coordinate with Building Material and Technology Promotion Council, New Delhi for organising short term skill development programs for construction workers.</li> <li><input type="checkbox"/> PMC was also instructed to conduct an evaluation of the STPs already providing trainings under Mission. On the basis of evaluation results, the performing agencies may be requested to increase the number of training centres. They may also be given more targets. The non-performing agencies may be issued <sup>show</sup>so<sub>n</sub> cause notice for their lackadaisical approach.</li> </ul>
3.2	<p>Quality of Trainers</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> It was observed that some of the trainers engaged by the STPs do not possess the required qualification which was affecting the quality of training.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> PMC was instructed to check the qualification of all the instructors/trainers engaged in providing training. The qualification and other requirements should be as per the guidelines. In case, Trainers engaged by STPs do not have the requisite qualification, STPs should be instructed to replace them immediately.</li> <li><input type="checkbox"/> For new STPs, the quality of trainers should be confirmed before the contract signing with the agency.</li> </ul>
3.3	<p>Monitoring &amp; Follow-up with STPs</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> STP's lukewarm response to expedite the mobilisation,</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> It was decided that there should be a monthly review meeting with all agencies which could be organised in 2<sup>nd</sup> week of each month.</li> </ul>

	starting new batches and placement	
4	<b>Others</b>	
4.1	Planning for Expansion of the Mission activities in all the towns	<input type="checkbox"/> PMC was instructed to finalise the formats for collecting information from the towns and do the survey in all towns as per formats approved. <input type="checkbox"/> PMC was instructed to complete the entire work and submit the Inception Report within two weeks.
4.2	Field Visit by State Experts of PMC	<input type="checkbox"/> It has been instructed that all State experts must visit at least 2 ULBs on a fortnightly basis and submit detailed visit report to the department.
4.3	Review of ULBs	<input type="checkbox"/> PMC was asked to identify and highlight the poor performing ULBs during Monthly review meeting of ULBs.
4.4	Strengthening of SULM MIS <input type="checkbox"/> SPUR offered to provide server and requisite software to the NULM.	<input type="checkbox"/> PMC was instructed to coordinate with Team Leader, SPUR and install the server in Indira Bhawan. PMC was also instructed to operationalise the server by next week.

*(Signature)*  
18/8/2016

*(Signature)*  
18/8/16

**(Chaitanya Prasad)**  
**Principal Secretary,**  
**UD&HD**

No. 001/MoM/2015-16-381

Date: 22/08/2016

**Copy to:**

- i. Team Leader, SPUR
- ii. Team Leader, PMC-NULM
- iii. State Co-coordinator, NASVI, Patna

*(Signature)*